



ERISWELL PARISH COUNCIL

Parish clerk: Nicola Glading

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DRAFT MINUTES **of the ERISWELL PARISH COUNCIL MEETING held on JUNE 25th 2024** **at the Reading Room, Eriswell**

Present:

Cllr G Tolmie (Chairman)

Cllr J Foster (Vice Chairman)

Cllr A Bibbey

Cllr B Foster

Cllr R Hall

In attendance:

N Glading, parish clerk

No members of the public attended

2024/ 22 CHAIRMANS WELCOME and RECORDING OF MEETING

The Chairman welcomed all to the meeting. No recording.

2024/ 23 APOLOGIES FOR ABSENCE

- a. Apologies for absence had been received from Cllr G Kelly, C/Cllr C Noble, Cllr L Hall and Cllr A James

The Councillors consented to accept the apologies received

2024/ 24 DECLARATIONS OF INTEREST

To receive Members' declarations of Disclosable Pecuniary Interests:

Cllr Tolmie and Cllr A Bibbey (at 2024/32)

2024/25 MINUTES OF THE MEETING HELD ON MAY 28th 2024

- a. The minutes of the Parish Council meetings held on May 28th 2024 were **AGREED** and the Chairman authorised to sign the same
- b. Business remaining from the meeting not on this agenda
None

2024/26 PUBLIC PARTICIPATION

None

2024/27 UPDATES FROM COUNTY/DISTRICT COUNCILLORS

- a. To receive an update from Sqd. Ldr. Adam Eaton: Not present
- b. To receive an update from C/Cllr Colin Noble: Not present
- c. To receive an update from West Suffolk D/Cllr Gerald Kelly and /or D/Cllr Tracy Whitehead
- Cllr G Kelly had given apologies but had sent in the following update:
I have to give my apologies for next Tuesday's meeting.
I have received the funding request for play equipment etc. I think I have another funding source which will allow a little more ambitious project. I'll be in touch with your Chair once that is confirmed. Thriving Communities (what used to be the Community Chest) is now Plan B. I still can't get the

Decarbonisation Fund running until after the Election but that gives you a bit more thinking time!

Planning Enforcement are on the case with the adverts on the roundabout. Both sides are in breach of Planning Law

Cllr B Foster commented that the adverts look awful- I'd be furious, with the long grass too, it's like vandalism

Cllr J Foster: We are not getting a proper service from West Suffolk Council

Councillors decided that Item specific to Lords Walk should be pushed on Facebook. There is a definite Fire risk because of the overgrown dry grass

Signage: Clerk to speak to Cllr Kelly about enforcement, asking for a date by which will be done (suggest end of July 2024) this is not thought to be unreasonable. Clerk to warn again about dryness and potential hazard.

D/Cllr Kelly has now had an approach from the Police concerning the planned CND march and camp. At the moment the organisers are saying that only Nr 1 Gate on the A1065 will be affected. I have made the point that a few mischief makers could get round to Nr 2 Gate and cause mayhem both on the base and on the B1112. So far the organisers focus is on visibility rather than Disruption. As and when I get any solid information I will let you know.

I trust you will be aware of planned and prolonged road closure into Lakenheath itself. Your clerk can give you the dates, but the Anglian Water officer responsible has told me that, as with the previous closure between Lords Walk and Eriswell, they will put in traffic lights whenever possible – planned this time rather than because lots of people were shouting! But of course we won't know that you can get through until the traffic lights appear! I wonder if we can persuade AW to put timings on Social Media?? It won't give much notice, but it would be better than rumour and the odd prankster.

2024/28 **LORDS WALK UPDATES**

- a. Grass cutting: in a recent survey, 78% of Lords Walk residents would participate or support cuts. So the community might well take it into their own hands.

Clerk to send Sqn Ldr Eaton email warning about 4th July/ fireworks, dry grass.

When you own a piece of land you should maintain it

- b. Radcliffe Road streetlights/ highways have taken ownership

Clerk to ask for an action plan with committed dates

2024/29 **MATTERS RELATING TO PLANNING**

- a. None at date of sending agenda

2024/30 **FINANCE/ AUTHORISATION OF PAYMENTS/ DONATIONS**

- a. The June 2024 itemised expenditure/ invoices for payment were considered: it was **AGREED** that payment is made

<u>Payee</u>	<u>Item</u>	<u>Amount</u>	<u>VAT</u>
Ayuntee Accountancy	Internal audit 2023-4	£150.00	£25.00
ICO	Annual fee	£40.00	

	Staff costs	salary	£466.45		
b.	The clerk confirmed that the internal auditor has approved and signed the Certificate of Exemption and all end of year documents				Appendix A
c.	The clerk confirmed that the Certificate of Exemption and associated documents have been sent to PKF Littlejohn (external auditor) for scrutiny				
2024/31	SID REPORT				
a.	Report from SID management volunteers Cllr R Hall and G Tolmie Coming from Lords Walk past the Volvo garage, the highest recorded speed was 65mph Volumes of traffic: 2,700 and 3,000 typically per day Red sections show that Friday lunch time is a hot spot Thursday was an anomaly				Appendix B
2024/32	REQUESTS FOR GRANTS				
a.	<i>Cllrs Tolmie and Bibbey left the meeting</i> The request for grant from Eriswell Recreational Ground Management Committee (£400 contribution) was unanimously AGREED <i>Cllrs Tolmie and Bibbey rejoined the meeting</i> Chair to set a volunteering day, potentially same day every two months (e.g. third Friday) so this could be publicised widely (Not 5 th or 12 th Aug as some cllrs unavailable)				Appendix C
2024/33	CHAIRMANS and OTHER REPORTS				
a.	<u>Chairmans</u> itinerary and report Last Friday I attended change of command ceremony, General J Campo handed over to General Jack R Ford. It took about an hour and was very entertaining. Cameras- I think US Airforce was doing a survey Why? Gathering data because of a dispute with Highways? A local Yard Sale got Cllr Tolmie thinking about community spirit. Cllr Tolmie has volunteered his services for the Brecks outdoor Festival on 12 th September and he will send round a website. Think about sponsoring Cllr Tolmie and Cllr Bibbey met with the new Elveden Estates manager, Mr Blenkiron. The Reading Room and the Recreation Ground were visited and discussed. He is very open and has come here to change things. He sees no reason why so many properties are empty and falling into disrepair. EPC have been told that five properties have already been completely refurbished. Footpath idea also touched on- Cllr Tolmie will forward details. Lease on the ex-Smoke House is thought to be £35,00 pa.				
b.	<u>Clerks report</u> a) Unit 10 Little London – additional cost (repair plus LED conversion) It has been confirmed by Ady Last on 17/06/2024, That an order has subsequently been raised to replace the lantern with a new LED type, this unit is part of the WSC scheme currently being rolled out across various parishes, so this replacement will be included as part of this work. b) Noted: complaint from resident and clerks reply c) Road closure confirmation				Appendix D Appendix E

- d) Online banking: unable to obtain necessary signature, will do so as soon as possible.
- e) Residents Association formation ideas (from May meeting)
Suggested by Pete Maxfield / runs parallel with parish aspirations, good idea but have to find the right people. It is thought that around 60% are owner occupiers.
A resident's association may not be in LPC best interest, no good us trying to impose this on others.
- c. Councillors' reports
 - a) Signage/ potential funding from C/Cllr Noble (Cllr J Foster) had written and Cllr Foster has replied- nothing more about signage
- d. Reports from other groups
 - a) Eriswell Recreation Ground Committee: Cllr Tolmie reported that a donation has been made to the Eriswell Recreation Ground Management Committee by the Fosters, many thanks.
 - b) Reading Room Committee: Cllr Bibbey has spoken to two insulation companies for quotes. Not sure if there is any eave ventilation.
 - c) Poors Charity: Cllr B Foster is looking at access via gate
 - d) Report from Cllr G Tolmie, Eriswell Footpath Warden – has offered his services for the proposed walk.

2024/34 **EXCHANGE OF INFORMATION:** Information may be shared (with the permission of the Chairman)
None

Meeting closed 9.10 pm

Appendix A

Guidance notes on completing Form 2 of the Annual Governance and Accountability Return (AGAR) 2023/24, Sections 1 and 2

- An authority that wishes to declare itself exempt from the requirement for a limited assurance review must do so at a meeting of the authority after 31 March 2024. It should not submit its Annual Governance and Accountability Return to the external auditor. However, as part of a more proportionate regime, the authority **must** comply with the requirements of the Transparency Code for Smaller Authorities.
- The Certificate of Exemption must be returned to the external auditor no later than **30 June 2024**. Reminder letters will incur a charge of £40 +VAT for each letter.
- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR and the Certificate of Exemption. Proper Practices are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references.
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- Make sure that the AGAR is complete (no highlighted boxes left empty), and is properly signed and dated. Any amendments must be approved by the authority and properly initialled.
- Use the checklist provided below to review the AGAR for completeness at the meeting at which it is signed off.
- You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- The authority must publish numerical and narrative explanations for significant variances in the accounting statements on **page 6**. Guidance is provided in the *Practitioners' Guide** which may assist.
- Make sure that the accounting statements add up and the balance carried forward from the previous year (Box 7 of 2023) equals the balance brought forward in the current year (Box 1 of 2024).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which **must** include the first ten working days of July.
- The authority **must** publish, on the authority website/webpage, the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2024**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes been completed?	✓	
	Have the dates set for the period for the exercise of public rights been published?	✓	
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', is an explanation available for publication?	✓	
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?	✓	
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?	✓	
	Has an explanation of significant variations been published where required?	✓	
	Has the bank reconciliation as at 31 March 2024 been reconciled to Box 8?	✓	
	Is an explanation of any difference between Box 7 and Box 8 available, should a question be raised by a local elector and/or an interested party?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? (<i>Local Councils only</i>)	n.g.	

**Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices*, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Certificate of Exemption – AGAR 2023/24 Form 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2024, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2024 and a completed Certificate of Exemption is submitted no later than **30 June 2024** notifying the external auditor.

Eriswell Parish Council

certifies that during the financial year 2023/24, the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2023/24: £16,114

Total annual gross expenditure for the authority 2023/24: £13,333

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority is **unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Form 3 to the external auditor to undertake a limited assurance review for which a fee of **£210 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2020
- In relation to the preceding financial year (2022/23), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If the above statements apply and the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage* before 1 July 2024.

Signing this certificate confirms the authority will comply with the publication requirements.

Signed by the Responsible Financial Officer

Date

M. Glading

28/05/2024

I confirm that this Certificate of Exemption was approved by this authority on this date:

28/05/2024

Signed by Chair

Date

[Signature]

28.05.24

as recorded in minute reference:

2024/18 c. REFERENCE

Generic email address of Authority

eriswellparishclerk@outlook.com

GENERIC EMAIL ADDRESS

Telephone number

01842 337488

NUMBER

*Published web address

http://eriswell.onesuffolk.net

PUBLISHED AVAILABLE WEBSITE/WEBPAGE ADDRESS

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2024. Reminder letters for late submission will incur a charge of £40 + VAT.

Annual Governance and Accountability Return 2023/24 Form 2

Page 2 of 6

Annual Internal Audit Report 2023/24

Eriswell Parish Council

<http://eriswell.onesuffolk.net>

During the financial year ended 31 March 2024, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2023/24 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2022/23, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2022/23 AGAR tick "not covered")	✓		
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2023-24 AGAR period, were public rights in relation to the 2022-23 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2022/23 AGAR (see AGAR Page 1 Guidance Notes).	✓		

O. (For local councils only)	Yes	No	Not applicable
Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

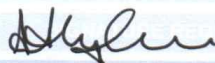
Date(s) internal audit undertaken

11/06/2024

Name of person who carried out the internal audit

ANTHONY JOHN PREECE

Signature of person who carried out the internal audit



Date

12/06/2024

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2023/24

We acknowledge as the members of:

Eriswell Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

	Agreed		'Yes' means that this authority:
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> has met all of its responsibilities where as a body corporate it is a sole managing trustee of a local trust or trusts.

*For any statement to which the response is 'no', an explanation must be published

This Annual Governance Statement was approved at a meeting of the authority on:

28/05/2024

and recorded as minute reference:

2024/18c

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk

Information required by the Transparency Code (not part of the Annual Governance Statement)

The authority website/webpage is up to date and the information required by the Transparency Code has been published.

Yes No
☒ ☐

<http://eriswell.onesuffolk.net> (ONLY AVAILABLE WEBSITE/WEBPAGE ADDRESS)

Section 2 – Accounting Statements 2023/24 for

Eriswell Parish Council

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
1. Balances brought forward	28,292	37,316	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	14,549	14,549	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	5,980	1,595	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	5,454	5,733	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	6,051	7,600	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	37,316	40,127	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	37,316	40,127	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	65,739	66,496	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

AC Glading

Date

27/05/2024

I confirm that these Accounting Statements were approved by this authority on this date:

28/05/2024

as recorded in minute reference:

2024/18 c.

Signed by Chair of the meeting where the Accounting Statements were approved

[Signature]

On 08 May 2024 at 18:00 the SID was installed on the B1112 on the pole positioned opposite the Volvo dealership, The Street, in the village of Eriswell. The SID was positioned to monitor traffic coming from the direction Lakenheath heading South towards Eriswell Village. Traffic speed and volumes were measured up until 21:00PM on 13th June 2024.

There are between 2750 and 3000 weekdays passing this point.

There are between 2100 and 2500 vehicles per day over the weekend heading towards the village.

The busiest times during the week are 07:30-08:30 (Avg. 230 cars p/h) and 16:00-17:00 (Avg. 250 cars p/h).

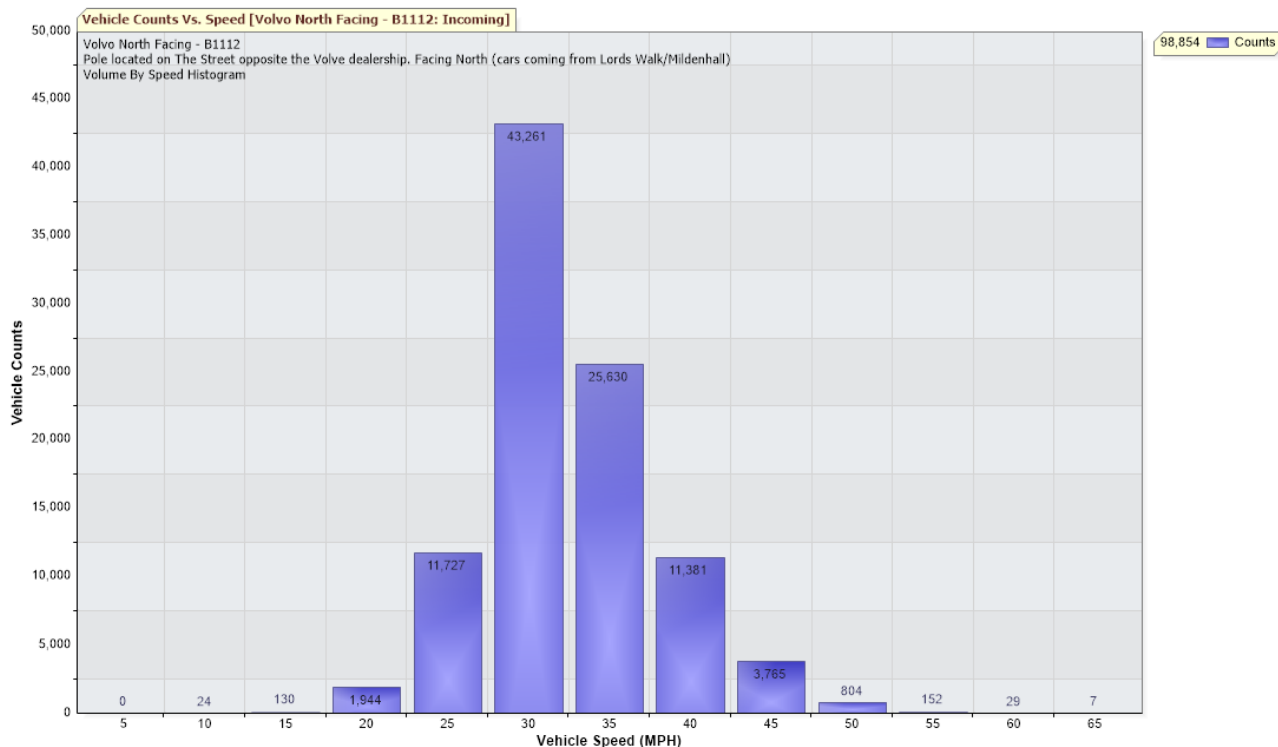
The 85th Percentile Speed (most people) travel at or below **35.6 MPH** past his point.

The 50th Percentile Speed (half the traffic) travel at or below **29.1 MPH** past his point.

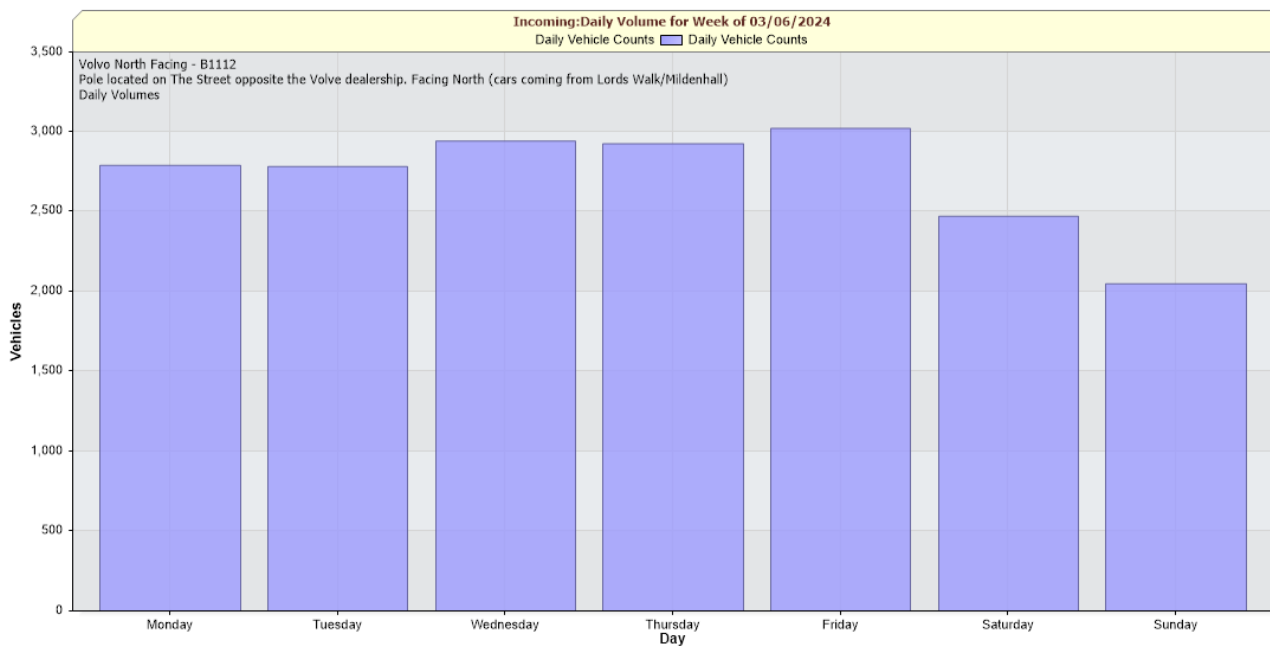
The fastest speed recorded during this period was **65MPH (x7) and 60MPH (x29)**. The SID is positioned 670m past where the 30MPH zone starts (460m past the T-junction).

The next pages show:

- Speed vs vehicle counts at the point listed above.
- Typical hourly volumes (weekdays) passing this point
- Community Speed Watch Team Limit (35MPH) exceedances table
- SID Location aerial diagram



08/05/2024 to 13/06/2024 into Eriswell village – Traffic from Mildenhall/Lords Walk



Typical weekday volumes/hour heading from Mildenhall/Lords Walk on B1112 into Eriswell village

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0 - 1	12	10	8	14	20	19	31
2 - 2	3	10	3	5	11	13	15
2 - 3	18	5	7	10	18	15	15
3 - 4	12	15	14	27	26	16	17
4 - 5	49	66	37	61	70	28	33
5 - 6	84	95	87	150	102	35	17
6 - 7	55	65	62	98	110	39	31
7 - 8	70	90	77	117	115	62	48
8 - 9	60	61	57	91	76	64	53
9 - 10	33	48	26	68	74	66	57
10 - 11	54	50	51	66	70	52	83
11 - 12	74	65	55	76	102	60	75
12 - 13	78	67	70	74	100	47	85
13 - 14	72	70	71	111	127	83	73
14 - 15	76	89	76	97	115	65	84
15 - 16	105	83	99	119	170	86	77
16 - 17	135	101	146	149	181	66	66
17 - 18	102	102	106	130	150	81	67
18 - 19	74	75	107	84	123	87	76

19 - 20	64	65	102	94	114	76	59
20 - 21	48	34	69	89	77	70	38
21 - 22	28	23	31	39	71	48	28
22 - 23	40	29	56	65	59	58	42
23 - 24	25	13	27	29	39	52	30
Totals	1371	1331	1444	1863	2120	1288	1200



Appendix C
Request for grant from Eriswell Recreational Ground Management Committee

The funding is sought by ERGMC to replace swing seats in accordance with the inspectors requirements, replenish the bark and replace the kitchen units in the Pavilion				
Supplier	Item	Cost		
1. Wicksteed	Cradle Seat	£181.50	inc VAT to be fitted by volunteers	
2. Wicksteed	Flat seat	£217.22	inc VAT to be fitted by volunteers	
3. Mark Edwards (Brandon)	Bark - replacement	£348.98	to be laid by volunteers	
4. Ebay- Impact Furniture	Replace kitchen units in Pavilion, taps and sink	£815.00	to be fitted by volunteers	
total		£1,562.70		
Potential sources				
Locality Budgets				
C/Olr Noble		£920.00		
D/Olr GKelly/ D/Olr TWhitehand (50/50?)		£243.00		
Eriswell Parish Council		£400.00		
		£1,563.00		

Appendix D

Thank you for your email.

You have said (I have numbered the points you made and I will deal with each in turn)

"Hi , could you please look into why

1. Eriswell village never seems to get any maintenance done along it's paths and communal areas. It is looking very untidy and unloved. Most of us villagers take pride in our gardens but apart from that nothing gets done down here.

The paths are not within the maintenance remit of the Parish Council, see the list below. I am unsure which communal area you refer to? In any case, The Parish Council does not own land in the village

2. I have noticed that Lords Walk estate seems to get looked after so why doesn't the village? The Elveden Estate used to look after the village but now only cuts the grass of it's empty properties. ***I would disagree that Lords Walk is looked after - the grassed areas in between the rows of houses are owned by the developers and the Parish Council is expressly forbidden to mow. The estate has no village hall, no playing field or play equipment (swings etc). It is not within our power to order and we cannot compel Elveden Estates to carry out work- we can only express our opinion on what should be done.***
3. The street paths and hedges are very overgrown, the path between the playing field entrance and the front of the church is very overgrown and quite dangerous as you are so close to the traffic roaring round there. There has been a branch hanging off the electricity wire along there for ages now , which is not safe at all. ***The paths are the responsibility of Highways, Suffolk County Council and not within the maintenance remit of the Parish Council. I will look into the hanging branch and report as hazardous to UKPN.***
4. Even the churchyard now looks neglected as dear old Bill from Beck Row who maintained it for years completely at his own expense can no longer come . I know Mr Bibby has tried to help but surely the Parish council is responsible for the churchyard. ***The Church and Churchyard are not within the remit of the Parish Council, as they belong entirely to the Church authorities. Any complaints should go to the Diocese. I believe Mr Bibbey mows the grass as a volunteer but this is not something the Parish Council organises. The Parish Council did, I believe, give the Churchyard committee a £600 grant earlier towards Churchyard maintenance."***

There are three levels of government, each has specific roles and responsibilities.

Hopefully the information listed below will assist you

LOCAL AUTHORITY RESPONSIBILITIES - or who does what and how to contact them

Suffolk County Council deals with:

- Adult support services
- Fire and Rescue
- Public rights of way
- Bus passes
- Hazardous waste
- Libraries
- Social services
- Education
- Highways
- Potholes
- Streetlighting <https://www.suffolk.gov.uk/>

West Suffolk Council deals with:

- Anti social behaviour
- Fly tipping/ Fly posting
- Licensing
- Planning
- Council tax
- Grass cutting
- Parking
- Street cleaning
- Electoral services
- Housing
- Parks and open spaces
- Waste collection <https://www.westsuffolk.gov.uk/>

Here are some useful contact details

Abandoned vehicles <https://www.westsuffolk.gov.uk/bins/street-cleaning/abandoned-vehicles.cfm>

Assisted bin collection service <https://www.westsuffolk.gov.uk/bins/assisted-bin-collections.cfm>

Benefits and support <https://www.westsuffolk.gov.uk/benefits/index.cfm>

Bins <https://www.westsuffolk.gov.uk/bins/when-are-my-bins-emptied.cfm>

Bin missing/ sacks <https://www.westsuffolk.gov.uk/bins/missing-bins-recycling-sacks-larger-bins.cfm>

Births and deaths <https://www.westsuffolk.gov.uk/Births-and-deaths/index.cfm>

Bulky items collection <https://www.westsuffolk.gov.uk/bins/bulky-items.cfm>

Cost of living help <https://www.westsuffolk.gov.uk/cost-of-living/index.cfm>

Debt and finance <https://www.westsuffolk.gov.uk/cost-of-living/finance-and-debt.cfm>

Dog Fouling <https://www.westsuffolk.gov.uk/bins/street-cleaning/dog-fouling.cfm>

Environment <https://www.westsuffolk.gov.uk/environment/index.cfm>

Find information on your address <https://maps.westsuffolk.gov.uk/>

Fly posting <https://www.westsuffolk.gov.uk/bins/street-cleaning/fly-posting.cfm>

Fly tipping <https://www.westsuffolk.gov.uk/bins/street-cleaning/fly-tipping.cfm>

Graffiti <https://www.westsuffolk.gov.uk/bins/street-cleaning/graffiti.cfm>

Licensing <https://www.westsuffolk.gov.uk/licensing/index.cfm>

Litter <https://www.westsuffolk.gov.uk/bins/street-cleaning/litter.cfm>

Litter - Drug related <https://www.westsuffolk.gov.uk/bins/street-cleaning/report-drug-litter.cfm>

Nuisance vehicles <https://www.westsuffolk.gov.uk/bins/street-cleaning/nuisance-vehicles.cfm>

Parking on street – civil enforcement <https://www.westsuffolk.gov.uk/parking/cpe/index.cfm>

Parking fines and appeals <https://www.westsuffolk.gov.uk/parking/parking-fines-and-appeals.cfm>

Parking on pavements/ verges
<https://www.westsuffolk.gov.uk/parking/cpe/parkingonpavements.cfm>

Parking – report an infringement https://westsuffolk-self.achieveservice.com/service/Report_street_parking_infringement

Planning <https://www.westsuffolk.gov.uk/planning/index.cfm>

Waste Guide <https://www.westsuffolk.gov.uk/bins/upload/Waste-Guide-2023.pdf>

Eriswell Parish Council deals with:

- Community events
- Some streetlights
- Some litter bins

- Street furniture
- War Memorial
- Grants to local organisations
- Planning
- Finance and Parish Council precept
- Parish Emergency Plan

I do hope that this is helpful to you

Appendix E Letter from Anglia Water

We're working in your area soon

Next month we'll be starting work on some improvements to the water supply network in your area. We'll be working in and around Eriswell Road to install a new water main between Eriswell Hall Farm and Caudle Farm.

What are we doing and why?

The existing water main has come to the end of its useful life, so we'll be replacing it with a brand new one.

You'll see us working in the area from Thursday 25 July for five weeks to replace it.

How might you be affected?

When we're doing important work like this there is always likely to be some disruption for local residents, and we want to thank everyone in the local community for bearing with us while we work.

To keep our teams, your community and local users safe while we're doing our work, we'll need to close part of Eriswell Road while we're working.

The closure will be from just north of the entrance to Eriswell Hall Farm to just north of Caudle Farm. Any homes or businesses within the road closure will have access to their properties via the southern part of the closure at the Eriswell Hall end. All other road users will have to take the clearly signed diversion along the B1112, A134 and A1065. You can see the diversion route on our dedicated webpage by scanning the QR code opposite.

We'll be doing most of our work in the school holidays to minimise as much disruption as we can. There may be some impact to local American students and their families as the start of their school term on 19 August will overlap with our work.

If we need to turn off your water as part of our work we'll always give you a minimum of 48 hours' notice so you can be prepared.

anglianwater.co.uk

Got a general question?

03457 919 155

8am-8pm Monday to Friday,

8am-4pm Saturday.

Letter date 13 June 2024

Reference number 60366818

Want to find out more? You can keep up to date by scanning the QR code below.

Registered Office: Anglian Water Services Ltd.

Lancaster House, Lancaster Way, Ermine Business Park,

Huntingdon, Cambridgeshire, PE29 6XU.

Registered in England No. 22366656. An AWG Company.

Want to find out more?

We'll keep our dedicated webpage updated with the latest from site. Just head to anglianwater.co.uk/check and pop in your postcode or scan the QR code above.

If you need anything else, just give us a call anytime on 03457 145 145 and quote the reference number 60366818.

Many thanks,

Nigel Plumb

Production Engineer, Anglian Water

