



ERISWELL PARISH COUNCIL

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MINUTES

of the ERISWELL PARISH COUNCIL MEETING held on February 14th 2023 at the Manna Café, Earlsfield

Present:

Cllr A Bibbey (Vice Chairman)

Cllr B Foster

Cllr A James

In attendance: N Glading, parish clerk, Mr G Tolmie, Footpath warden, and two members of the public

2023/ 103	The Chairman had given her apologies and the Vice Chairman, Cllr A Bibbey chaired the meeting. No recordings were advised.	
2023/ 104	APOLOGIES FOR ABSENCE	
a. b.	Councillors received apologies for absence from C/Cllr Noble, Sqn. Ldr Geary, Cllr L Hall, Cllr R Hall, Cllr P Maxfield, Cllr P Seaney. Councillors consented to accept the apologies received	
2023/ 105	DECLARATIONS OF INTEREST	
	None	
2023/106	MINUTES OF THE MEETING HELD ON 11th JANUARY 2023	
a.	The minutes of the Parish Council meeting held on 11th January 2023 were unanimously AGREED . The Vice Chairman was authorised to sign the same.	
b.	Business remaining from the meeting not on this agenda: none.	
2023/107	PUBLIC PARTICIPATION	
	(i) Update on hedge at Little London; this has come down but there are still holes in the road. (ii) Radcliffe Road: some of the panels inside the peripheral fence have fallen down, clerk to write to Sqn Leader Geary. (iii) Next to the 1065, there is a lot of litter, looks really untidy, ask for litter pick from military personnel	clerk clerk
2023/108	UPDATES FROM COUNTY/DISTRICT COUNCILLORS	
a.	To receive an update from Sqn. Ldr. Stew Geary: report read out	Appendix A
b.	To receive an update from C/Cllr Colin Noble, to include Radcliffe Road Streetlights- transferred from MoD to SCC: not present	
c.	To receive an update from West Suffolk D/Cllr Stephen Frost: not present	
2023/109	ELECTIONS MAY 2023	
a.	The clerk gave out a summary of key dates, the pre-election period (purdah) was discussed, and nomination papers were available.	
2023/110	EARLSFIELD VILLAGE HALL and PLAY AREA PROJECT	
a.	Update on project: a second meeting is envisaged with the Earlsfield landowners. An email had been received and the landowners are keen to work with EPC.	

	The tractor tyre remains a problem as it is still an eye sore. West Suffolk District Council will not remove as it is not on their land. Cllr Foster reported that the drain near his house has been fixed.	
2023/111	MATTERS RELATING TO PLANNING	
a.	NOTED- Application no: DC/23/0066/TPO Consultation Expiry: 6 February 2023 Proposal TPO 031 (2017) tree preservation order - one Maple (T1 on plan and T37 on order) reduction of 1.5 metres on the northern and southern aspects and 0.5 metres on the eastern and western aspects Location 1 Fir Walk Raf Lakenheath Suffolk IP27 9QS Email consensus: SUPPORT providing another tree is planted in its place	WSC Planning officer informed 01/02/2023
b.	NOTED- Application no: DC/22/2091/FUL Consultation Expiry: 3 February 2023 Planning application - one dwelling (following demolition of existing) Location 1 The Roebuck Little Eriswell Suffolk IP27 9AX Applicant Mr Huang Email consensus: NO COMMENT	WSC Planning officer informed 01/02/2023
2023/112	FINANCE/ AUTHORISATION OF PAYMENTS/ DONATIONS	
a.	The January 2023 itemised expenditure/ invoices for payment were unanimously AGREED : Staff costs January 2023 - £318.98 Reimbursement of cost of replacement gavel - £12.99 The signatories were authorised to sign the relevant cheques.	
d.	Update on transfer of Santander monies to Lloyd's account: Cllr Bibbey has spoken to Santander to ascertain the procedure and he will write a letter asking for the money to be transferred to EPC Lloyds account. It is not known why this separate accounts was set up several years ago. The clerk thanked Cllr Bibbey.	
e.	To consider a quotation for streetlight 15: £1,621.46 + VAT was AGREED . Clerk has a meeting with the engineer shortly and will ask about the leaning unit at Eriswell Recreation Ground	Clerk to notify SCC
2023/113	SID REPORT	
a.	The SID Report from SID management volunteers, Cllr R Hall and G Tolmie, was RECEIVED . Outside Volvo garage, a large number of drivers are travelling at 50mph or above. Councillors to consider another post.	Appendix B
2023/114	GOVERNANCE (Deferred)	
a.	To review the EPC Emergency Plan	
b.	To review the EPC Data protection Policy	
c.	To review the EPC Freedom of Information Policy	
d.	To review the EPC Privacy Policy	
e.	To review the EPC Media Policy	
f.	To review the EPC Internal Control Statement	
g.	To review the EPC Risk Assessment	
h.	To review the EPC Insurance arrangements	
i.	To review the EPC procedure for dealing with data breaches	
j.	To review the EPC SARs procedure	
k.	To review the EPC Accessibility Statement	
2023/1145	DAMAGE TO CHURCH WALL	
a.	Prevention of further damage to the Church wall at Eriswell Cllr A Bibbey has photographed the wall, which has some vertical cracks. A bricklayer round has been asked to give repair costings.	Cllr Bibbey
2023/115	CHAIRMANS and OTHER REPORTS Deferred	
a.	<u>Chairmans</u> itinerary and report, to include: a) Road use and behaviour expected (no stopping on the roundabout or in junctions / turnings)	

	b) Update on item from last meeting: Cllrs L and R Hall to prepare a comprehensive costing at the January 2023 meeting and Clerk to seek permission from SCC Highways to erect signs on the verges (owned by SCC Council) once the specific locations have been identified by Cllr L Hall.	
b.	<u>Councillors' reports</u> Councillors agreed to speak to the landowners about the garage sign.	
c.	<u>Reports from other groups</u> a) Eriswell Recreation Ground Committee: the dangerous branch has been removed. The inspection report is the same as before- but the wooden structures need watching, will look at when the weather improves. b) Reading Rooms Committee: have been clearing the overgrowth from the walls (3 Friday mornings. Cllr Foster is lending a tower so the working party can get into roof space. It is thought that main problem is ventilation/ lack of air vents/ extractor fans. The unsightly fluorescent lights are to be changed. A false ceiling was put up around 60 years ago. c) Poors Charity: A meeting was convened about the way forward. The Trustees are going to the bank next week to sort out the accounts and signatories. The ground is to be marked out ready for allotments (three quarter of an acre) d) Report from Mr G Tolmie, Eriswell Footpath Warden (inc. replacement bin) Footpath 9 replacement bridge- not so springy at the moment. e) The clerk has been assured that the damaged street sign will be replaced, although Ms Froud is unable to supply a time frame.	
2023/116	CORONATION MAY 2023	
a.	Update on Coronation event. (Working group: Mrs Foster, Mrs Bibbey and Mrs Brunning). Note from clerk: D/Cllr Frost and C/Cllr Noble have offered to contribute towards commemorative mugs. Clerk to chase. The site is https://www.royal.uk/coronation-weekend-plans-announced Mrs Foster told the meeting that a picnic will be held on Saturday 6 th May 2023, councillors can look at the resource pack from the Eden project. Gazebos and bunting will be put up. Mr Tolmie will send figures estimating the number of children to receive mugs. The councillors unanimously AGREED a budget of £1,000.	clerk
2023/117	EXCHANGE OF INFORMATION: The Smokehouse at The Chequers in Eriswell, has confirmed closure from 06.02.2023.	
	Next meetings March 15 th (Wednesday) 2023 Reading Rooms (to allow District and County Cllrs to attend) April 11 th 2023 (Tuesday) Manna Café 7pm (to allow Sqn Ldr Geary to attend) May 2023: dates to be confirmed by new parish council (Wednesday 10 - Thursday 25 May inclusive) June 2023 tbc: July 2023 tbc: August 2023: no meeting: September 2023 tbc: October 2023 tbc: November 2023 tbc: December 2023: no meeting	

The meeting closed at 9.05 pm

Appendix A

Council Update January 2023: In addition to the routine training sorties conducted throughout January 2023, the 48th Fighter Wing had aircraft deployed to Poland for deterrence operations on NATO's Eastern Flank and they hosted Norwegian and Netherlands F35 aircraft for Exercise Point Blank during the period 17-20 January. 48th Fighter Wing has been shortlisted for the Commander in Chief Installation Excellence Award for 2021/22. Consequently, the Station hosted a visit by the Commander in Chief Installation Excellence Award Review Team on 9 and 10 Jan 23. During their visit, the Review Team engaged with UK Military personnel, Honorary Commanders and members of the local community about 48th Fighter Wing's collaboration and engagement with, and their contribution to, the Host Nation. I will let you know the outcome of the competition in due course. The MOD Surgeon General (UK 2*) visited the 48th Medical Group Hospital on 12 Jan 23, and RAF Lakenheath hosted a VIP visit by the US Ambassador to the Court of St James on 27 January. I delivered a presentation on the USVF and my role as the RAF Commander at the Norfolk RBL Annual Conference on 4 Feb 23. The agreement for 48th Fighter Wing to use a small parcel of land outside of Gate 2 (Lords Walk) for parcel/shopping goods deliveries and collections has been signed, sealed, and delivered by the Defence Infrastructure Organisation and Elveden Estates. It is hoped that the land will be formally handed over to 48th Fighter Wing later this month. Finally, please note that 48th Fighter Wing lost a lot of training sorties throughout November and December 2022 due to poor weather in the early mornings. Consequently, to try and avoid the bad weather, they are trialling starting their flying programme later in the day and flying later into the evening throughout January 2023

Appendix B

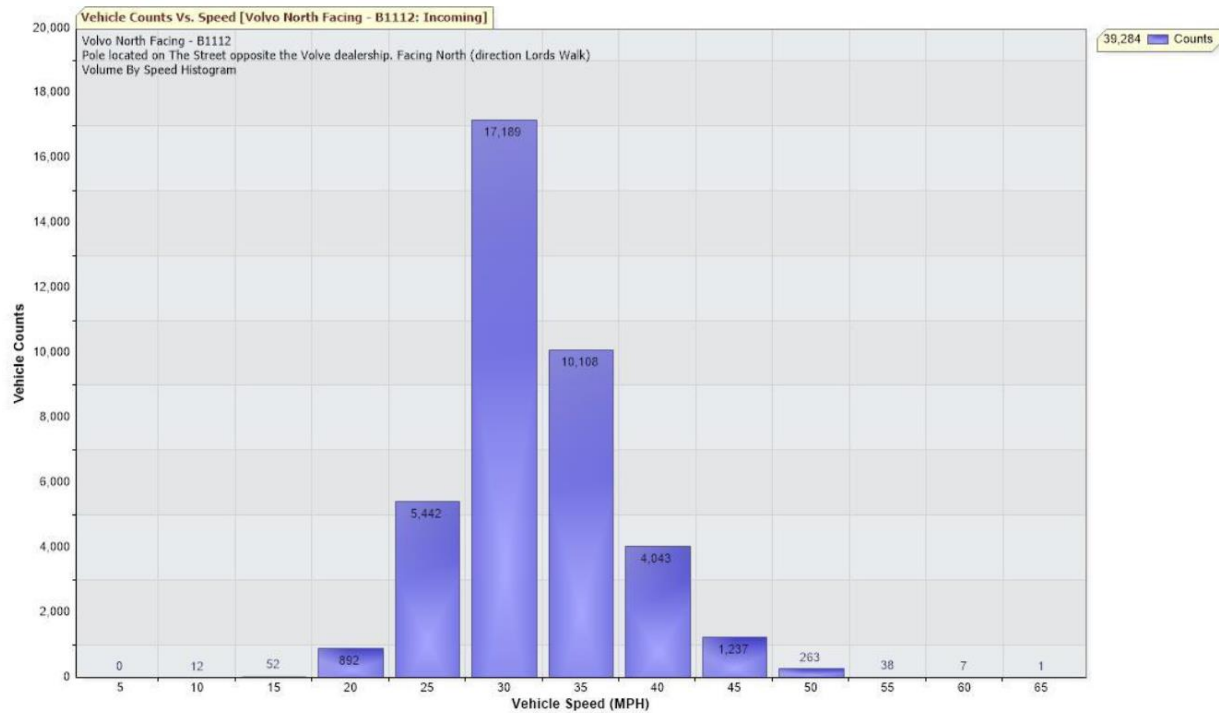
SID Report



Eriswell Parish Council

Traffic Report

January 2023



13/01/2023 to 28/01/2023 into Eriswell village – Traffic from direction Lakenheath

On 13 January 2023 at 15:00 the SID was installed on the B1112 on the pole positioned opposite the Volvo dealership, The Street, in the village of Eriswell. The SID was positioned monitor traffic coming from the direction Lakenheath heading South towards Eriswell Village. Traffic speed and volumes were measured up until 14:55PM on 28th January 2023 (14.5 day

There are between 2600 and 3200 weekdays passing this point.

There are between 1700 and 2500 vehicles per day over the weekend heading towards the village.

The busiest times during the week are 07:30-08:30 (Avg. 250 cars p/h) and 16:00-17:00 (Avg. 250 cars p/h).

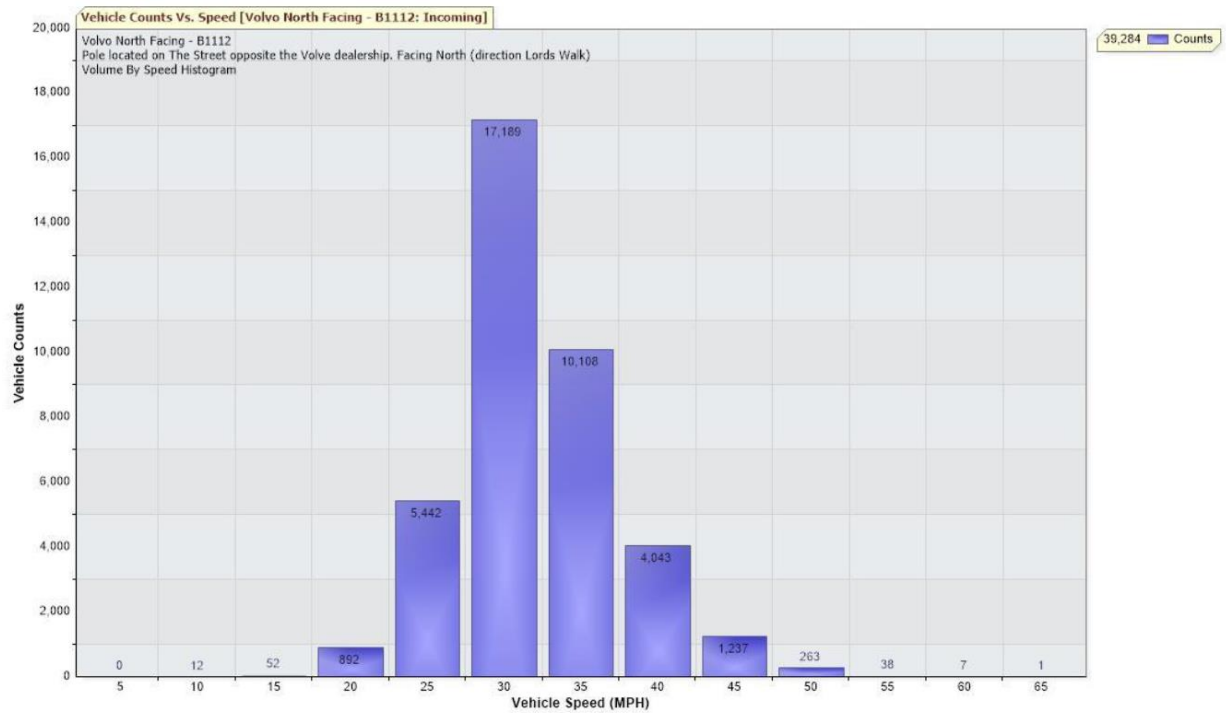
The 85th Percentile Speed (most people) travel at or below **34.8 MPH** past his point.

The 50th Percentile Speed (half the traffic) travel at or below **28.9 MPH** past his point.

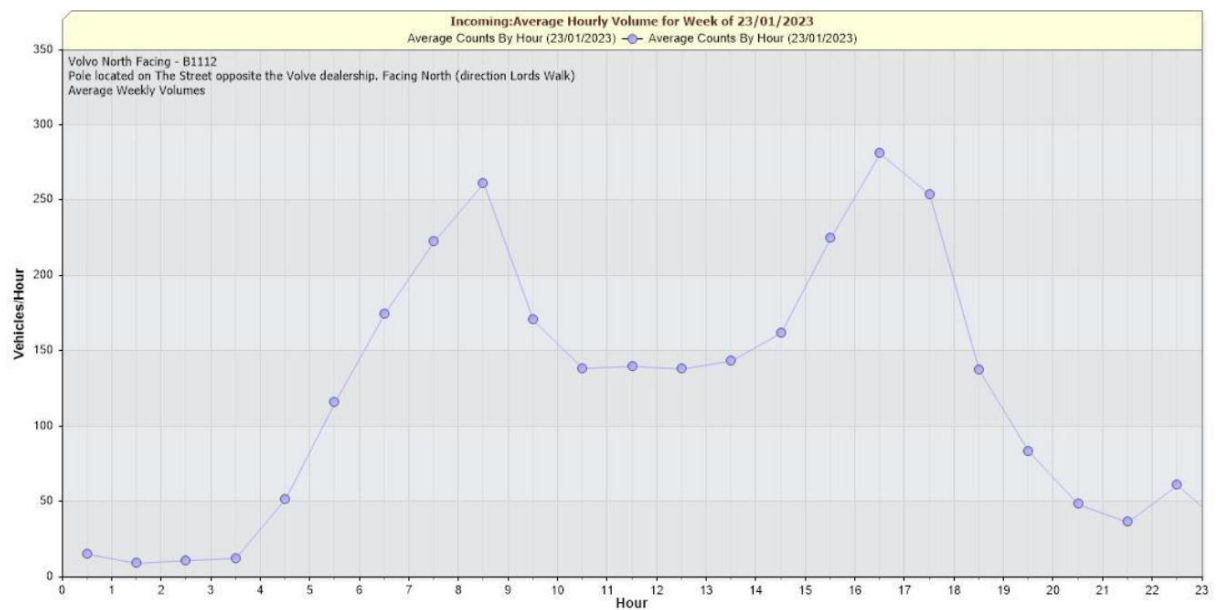
The fastest speed recorded during this 2 week period was **65MPH (x1) and 60MPH (x5)**. This is positioned 670m past where the 30MPH zone starts (460m past the T-junction).

The next pages show:

- Speed vs vehicle counts at the point listed above.
- Typical hourly volumes (weekdays) passing this point (prior to roadworks)
- Speed Limit (30MPH) exceedances table
- Community Speed Watch Team Limit (35MPH) exceedances table
- SID Location aerial diagram



13/01/2023 to 28/01/2023 into Eriswell village – Traffic from direction Lakenheath



Typical weekday volumes/hour heading from direction Lakenheath on B1112 to Eriswell village

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	2037	2133	2283	2286	2838	2476	1644
% over limit	39.4	38.5	39.3	38.8	40.4	39.4	46.2
Avg Speeder	34.9	34.8	34.9	34.7	34.9	34.9	35.2

Exceeding Speed Limit of 30MPH

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	726	749	816	754	992	914	638
% over limit	14.1	13.5	14.0	12.8	14.1	14.6	17.9
Avg Speeder	39.3	39.2	39.2	39.2	39.2	39.0	39.5

Exceeding Community Speed Watch Team Limit of 35MPH



SID Location vs Start of 30MPH zone

ELECTIONS

Election day: Thursday 4 May 2023

Verification

District Thursday 4 May | 10PM, Bury St Edmunds Leisure Centre

Parish Thursday 4 May | 10PM, Bury St Edmunds Leisure Centre

Count

District Friday 5 May | Bury St Edmunds Leisure Centre

Parish Friday 5 May | Bury St Edmunds Leisure Centre

NOTE: Parish Count start times will be confirmed once we know what will be Contested

Election Results

Declaration of Result of Poll

- Published at place of count
- Published on our website and at council offices
- Copy sent to Clerks to display

Exiting and Newly Elected councillors

- All outgoing councillors **retire Tuesday 9 May 2023**
- Persons elected take office on fourth day after election: **Tuesday 9 May 2023**

Following the election

Key information:

- Councillor serves for four years (unless resigns or disqualified)
- Must sign Declaration of Acceptance of Office at or before first meeting of Council (unless Council consents at meeting to signing at a later date)
- Failure to sign by required date means seat becomes vacant
- Must complete a NEW register of interests within 28 calendar days of the election
- The register of interests will be submitted to the Democratic Services Team at West Suffolk Council

Electoral Commission Guidance

Useful website: www.electoralcommission.org.uk

Helpful guidance includes:

- Can you stand for election?
- After the declaration of results

• **From issue of the election notice to the day of election the councils will be in the 'pre-election period', aka the Period of Heightened Sensitivity, aka Purdah**

- Code of Recommended Practice on Local Authority Publicity

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/5670/1878324.pdf

- In general, do not issue any publicity which might be seen as intended to influence voters.
- Local authorities should not publish any publicity on controversial issues or report views in such a way that identifies them with any individual members, or groups of members.
- Publicity relating to individuals involved directly in the election should not be published.

TIMETABLE

Notice of Election Friday 24 March 2023 (

Delivery of Nomination Papers from Monday 27 March 2023

Close of Nominations 4pm, Tuesday 4 April 2023

Registration Deadline Monday 17 April 2023

Postal Vote Deadline 5pm, Tuesday 18 April 2023

Proxy Vote Deadline 5pm, Tuesday 25 April 2023

Count – Bury St Edmunds Leisure Centre Friday 5 May 2023