



## ERISWELL PARISH COUNCIL

Parish clerk: Nicola Glading

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# MINUTES

## of the ERISWELL PARISH COUNCIL MEETING held on WEDNESDAY 30<sup>th</sup> NOVEMBER 2022 at the Manna Café Earlsfield

Present:

Cllr L Hall Chairman

Cllr A Bibbey Vice Chairman

Cllr S Frost

Cllr R Hall

Cllr A James

In attendance:

N Glading, parish clerk, G Tolmie, EPC footpath warden, and two members of the public

2022/73	<b>CHAIRMAN'S WELCOME and RECORDING OF MEETING</b> (no recording)	
2022/74	<b>APOLOGIES FOR ABSENCE</b>	
a.	Apologies for absence were received from Sqn. Ldr. S Geary, Cllr P Seaney, Cllr P Maxfield Councillors consented to accept the apologies received	
2022/75	<b>DECLARATIONS OF INTEREST</b> (none)	
2022/76	<b>MINUTES OF THE MEETING HELD ON 26<sup>th</sup> October 2022</b>	
a.	The minutes of the Parish Council meeting held on 26 <sup>th</sup> October 2022 were <b>AGREED</b> as an accurate record and the Chairman authorised to sign the same	
b.	Business remaining from the meeting not on this agenda: None	
2022/77	<ol style="list-style-type: none"> <li>1. Radcliffe streetlights (x9) adoption and turning them on again. Sqn. Ldr. Geary has confirmed that these were transferred and adopted by Suffolk County Council. The units remain not working. <u>Next meeting.</u></li> <li>2. Can West Suffolk Council please replace the bin at the start of FP10 (on B1112). It was removed around the same time as the parking surface was fixed. People are now dropping litter into the stream below.</li> <li>3. Potholes reported at Little London Road.</li> </ol>	<ol style="list-style-type: none"> <li>2. Clerk to report to WSC</li> <li>3. Clerk to report</li> <li>4. Cllr Bibbey to write to estate</li> <li>5. Please send photo to enable clerk to report to SCC</li> <li>6. Clerk to monitor</li> <li>7. Clerk to report</li> <li>8. Clerk to report</li> <li>9. Clerk to supply EPC Grant</li> </ol>

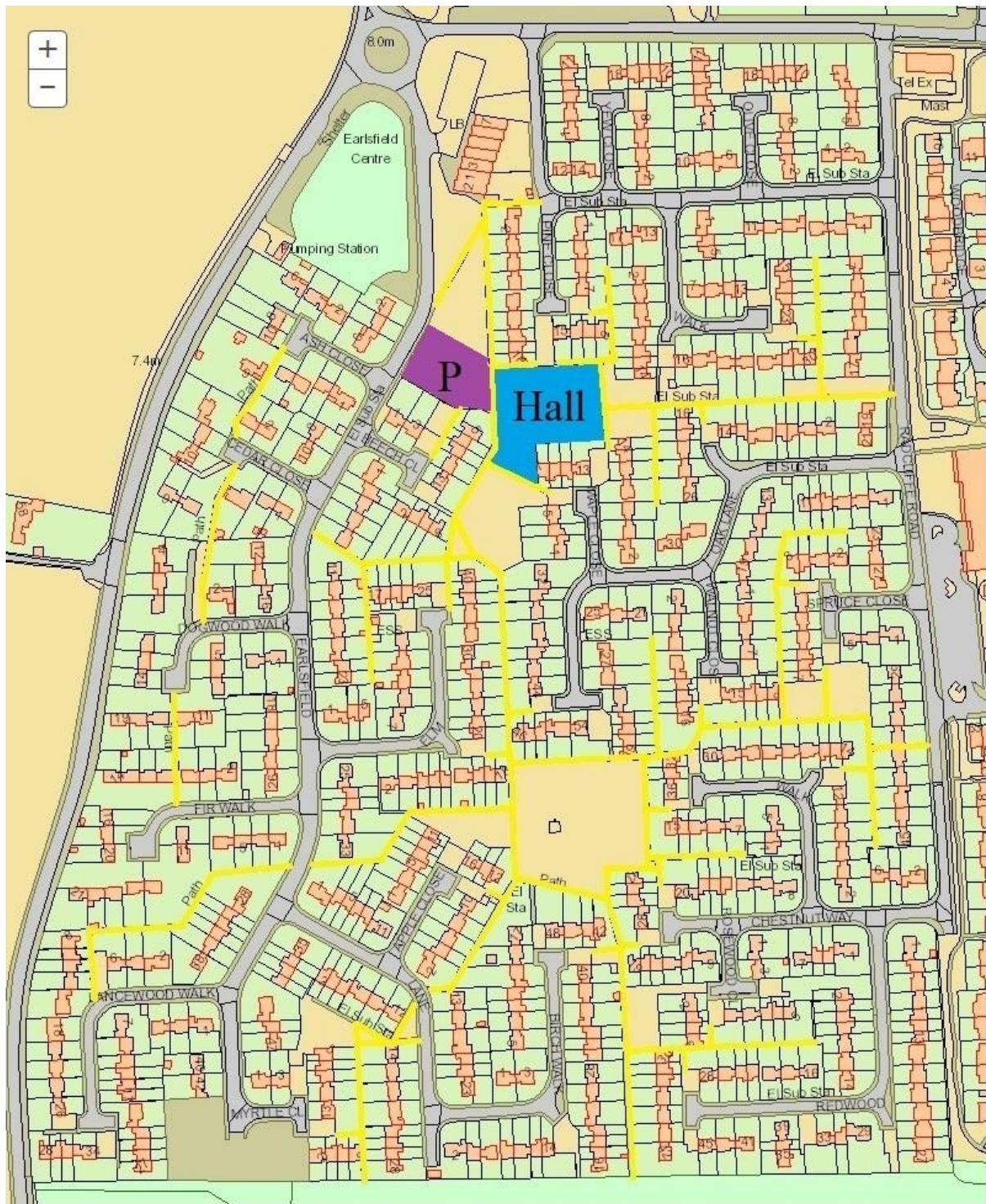
	<p>4. Is the large hedge at 58 Eriswell Road to be removed.</p> <p>5. Greenery still across path in front of a house in Victoria Row.</p> <p>6. So much water on Holywell Row corner opposite Fosters house is there a blocked drain.</p> <p>7. First streetlight past the Volvo Garage is on all the time, no number given.</p> <p>8. Light at the Eriswell Recreation ground hut not working (464)</p> <p>9. Consider Church upkeep grant when budgets are considered.</p> <p>10. Diamond Jubilee Tree: we have planted a tree for every jubilee: I think this needs to be sorted. A Black Poplar would be appropriate.</p> <p>11. I want to talk about a Coronation event <u>Next meeting.</u></p>	<p>application form: councillors to decide a definite amount of Grant in budget but this is not earmarked for a specific allocation.</p> <p>10. Mr Samson was speaking with the ERGMC about a memorial tree</p>
2022/78	<b>UPDATES FROM COUNTY/DISTRICT COUNCILLORS</b>	
a.	Update from Sqn. Ldr. Stew Geary: not present	
b.	Update from C/Cllr Colin Noble: not present	
c.	Update from West Suffolk D/Cllr Stephen Frost: not present	
2022/79	<b>EARLSFIELD VILLAGE HALL and PLAY AREA</b>	
a.	<p>The new landowners had written to ask if EPC had a preferred option site for a Village Hall &amp; Childrens play equipment. Councillors considered location and unanimously <b>AGREED</b> on site (see Appendix A)</p> <p>A working party was formed, made up of both councillors and non-councillors) to take the project forward, comprising:</p> <p>G. Tolmie Cllr A. Bibbey Cllr A. James Karen Cllr R. Hall</p>	<p>Appendix A</p> <p>Clerk to inform new landowners</p>
2022/80	<b>ELECTIONS MAY 2023</b>	
a.	The letter from West Suffolk Council explaining the 2023 elections and the cost to be budgeted for was <b>RECEIVED</b> and <b>NOTED</b>	Appendix B
2022/81	<b>FINANCE/ AUTHORISATION OF PAYMENTS/ DONATIONS</b>	
a.	<p>The councillors considered the November 2022 itemised expenditure/ invoices for payment, which were unanimously <b>AGREED</b>.</p> <p>The signatories were authorised to sign the relevant cheques.</p>	Appendix C
b.	The communication from Andrew Allberry, SCC Street Lighting Systems Manager was <b>NOTED</b>	Appendix D

c.	The EPC Budget 2023-2024 was unanimously <b>AGREED</b> in principle, tbc January meeting	Appendix E
d.	Councillors considered the EPC Reserves allocation 2023-202	
e.	Councillors considered the precept demand 2023-2024 (to be confirmed January 2023)	
f.	Councillors considered changing the internal auditor (deferred from last meeting) to Hills Accounting Services, Lakenheath. This was unanimously <b>AGREED</b>	
g.	<b>NOTED</b> that parish accounts over £25k will be audited by an external auditor (PKF Littlejohn) as Exemption will not apply	
h.	Update on transfer of Santander monies to Lloyd's account: Cllr L Hall and Cllr A Bibbey will transfer the money in the Santander account to the Lloyds account. To be confirmed at the next meeting.	Cllr L Hall and Cllr A Bibbey
2022/82	<b>SID REPORT</b>	
	<p>a) Report from SID management volunteers Cllr R Hall and G Tolmie: SID moved to outside Sandra's place. Generally, about 50% were speeding. Peaks 7am - 9 am Traffic is back to normal Next meeting: we will be highlighting points and times that the Police can catch people. Westcotec have a device that measure the 85<sup>th</sup> percentile and we will work out figures ready for the next meeting</p> <p>b) The instigation of a 40mph limit from Earlsfield to Sparks corner, i.e. The positioning of an additional post for SID, response from Suffolk Highways (Lead Councillor is Cllr L Hall): work in progress</p>	<p>Appendix F</p> <p>Cllr R Hall and G Tolmie:</p>
2022/83	<b>GOVERNANCE</b>	
a.	The revised EPC Standing Orders were reviewed and unanimously <b>AGREED</b>	
b.	The review of the EPC Financial regulations was <b>DEFERRED</b> until January	
2022/84	<b>DAMAGE TO CHURCH WALL</b>	
a.	Councillors consider ways of preventing damage to the Church wall at Eriswell Cllr A Bibbey to obtain a quotation for re-building the wall further back. SCC Highways to be asked to fund as this is not within the remit of the parish council.	
2022/85	<b>CHAIRMANS and OTHER REPORTS</b>	
a.	Chairman requires `Caution Horse and rider` signage to be purchased: other councillors had suggested signs with a combination with `Caution Cyclist`.	<p>Cllrs L and R Hall</p> <p>Cllrs L and R Hall</p>

	<p>Cllrs L and R Hall to prepare a comprehensive costing at the January 2023 meeting</p> <p>Clerk to seek permission from SCC Highways to erect signs on the verges (owned by SCC Council), once the specific locations have been identified by Cllr L Hall.</p> <p>Agenda item January 2023</p>	
b.	<p>Councillors considered the purchase of `Speed Camera/ 30mph` warning signage x 3, placed at each entry to the village. Cllrs L and R Hall to note the positioning of the posts and report to the January meeting.</p>	Cllrs L and R Hall
c.	<p>Road use and behaviour expected (no stopping on the roundabout or in junctions / turnings: <b>DEFERRED</b> to January meeting</p>	
d.	<p><u>Councillors'</u> reports: None</p>	
e.	<p><u>Reports from other groups</u></p> <p>a) <b>Eriswell Recreation Ground Committee:</b> G. Tolmie, Chairman reported that the electricity meter has been changed so we should only be billed the standing charge now. Tree partly fallen down: to be considered at our meeting next week. Ivy to be cut back, and a general tidy up David King has drained water pipes and stop cocks, in readiness for the winter.</p> <p>b) <b>Reading Rooms Committee:</b> Cllr Bibbey reported Photographic survey Doors need repainting There is a big dip in the car park.</p> <p>c) <b>Poors Charity:</b> Cllr Foster reported that there will be a Poors meeting in early January</p> <p>d) <b>Report from Mr G Tolmie, Eriswell Footpath Warden</b> Met up with SCC Rights of Way officer: new finger posts delated as there is a problem with their sub-contractor. Footpath 10 – once the leaves are all off, will send a contractor in to cut back. A small piece of footpath 6 is `orphaned` so Rights of Way are looking into. Footpath 9- Rights of Way officer thinks bridge bit stringy- will consider replacing Bridleway 4 ploughed too close- should be 3m</p>	
2022/86	<p><b><u>EXCHANGE OF INFORMATION:</u></b> None</p>	
	<p>Date of next meeting 11<sup>th</sup> January 2023</p>	

Meeting closed 9.05

## Appendix A



## Appendix B



**To all Parish/Town Clerks in the  
West Suffolk area**

Ben Smith  
Ben.Smith@westsuffolk.gov.uk  
01284 757101

**Cc to Suffolk Association of Local  
Councils**

October 2022

Dear Parish/Town Clerk

**4 May 2023 - Elections to Parish and Town Council - Estimated recharges**

On 4 May 2023 all Parish and Town Council seats in the West Suffolk area will be up for re-election and West Suffolk Council is responsible for administering the election process. The May elections will also be the first elections where voters will be required to show photo ID at polling stations as required by the Elections Act which received royal assent in April 2022.

Parish and Town Councils are liable for the cost of running their elections and West Suffolk Council will issue an invoice to your Council shortly after the election process has concluded. Appendix A, which is enclosed with this letter, provides guidance on the estimated costs of an election which your Council may find useful when setting budgets for the next financial year.

It should be noted that the Parish and Town Council elections on 4 May 2023 are to be combined with elections to West Suffolk Council and if the district ward is contested then the costs will be shared equitably between the two authorities. Appendix A details the costs which will be shared.

Please note that the guidance and costs in appendix A should only be used as a guide for budget setting and West Suffolk Council retains the right to charge for additional costs associated with administering the elections if more support is required in your area.

I will be attending the Parish Forum on 16 November to give a detailed overview of the election recharges and following the Parish Forum we will be publishing the information in appendix A on our website. I will also be speaking about the changes being brought in as part of the Election Act, in particular the requirement to show photo ID at polling stations.

## ERISWELL PC ACCOUNTS PAYABLE NOVEMBER 2022

<u>Payee</u>	<u>Item</u>	<u>Amount</u>	<u>VAT</u>
Staffing	November 2022	318.98	0
N Glading	Mileage 12 X .45 and expenses	£30.70	0
RBL Poppy Appeal	Wreath £20 + £10 donation	£30.00	0

### Appendix D

We are contacting you at this time to keep you informed of the current situation regarding energy and maintenance costs relating to the street lighting/highway electrical equipment you own. As you are aware Suffolk County Council provides a service to maintain the assets and/or processes energy payments on your behalf with invoices being made towards the end of the financial year.

#### Energy

The current economic situation has seen unprecedented increases in electricity energy costs since the beginning of the financial year. We have been tracking the costs this financial year and can confirm that after the first 5 months our energy costs have increased by 102% above that of last years' costs. Our current projections are showing that this increase is unlikely to fall and may increase further over the remaining 7 months of the financial year. This is something that we are closely monitoring.

#### Maintenance

As a result of rapidly increasing fuel costs and material prices, coupled with component shortages, the usual annual indexation adjustment is now subject to regular review. Current increases are exceeding previous years' inflation figures and this financial year we are anticipating an increase of approximately 12-20% on last year's costs. Please note the exact figure is unknown at this stage and this figure could go up further. We are reviewing this regularly and monitoring this closely with our term maintenance provider.

With these increases in mind, please be aware that the full end of year costs could be significantly higher than you may have budgeted for. If you have replaced traditional lighting sources to LED lighting during this year, or have ordered replacements, then some of these increases may have been negated as your energy consumption decreases.

We appreciate this is disappointing news however we will continue to work with you to limit the effects of these increases wherever possible. If you would like to discuss options such as changing to energy efficient LED fittings or installation of our Control and Monitoring System that enables the implementation of part night lighting and/or dimming as energy saving options, please do not hesitate to contact me.

Kind Regards. Andrew Allberry Street lighting Systems Manager Suffolk County Council

## Appendix E

<b><u>Budget</u></b>	<b><u>23-24</u></b>
Salaries	£6,000.00
Admin exp	£700.00
Electricity	£2,221.00
Payroll SALC	£140.00
Grass cutting	£0.00
Hall hire	£160.00
website	£100.00
training	£100.00
Insurance	£800.00
Audits, subscriptions	£700.00
Maintenance	£950.00
Grants	£350.00
Bin empty	£500.00
Contingency	£1,828.00
	£14,549.00

## Appendix F

On 03 September 2022 at 15:55 the SID was installed on the B1112 on the pole positioned at the start of the village of Eriswell. The SID was positioned to monitor traffic coming from the A1065 on the B1112 heading towards the St. Laurence church in the village of Eriswell. Traffic speed and volumes were measured up until 08:48AM of 12 November 2022.

Roadworks on the B1112 adjacent to Lords Walk has been completed and traffic that was between 1900 and 2200 per week day has now returned to between 2600 and 2900 per weekday passing this point.

There are between 1700 and 2200 vehicles per day over the weekend heading towards Eriswell.

The busiest times during the week are 07:00-09:00 (Avg. 270 cars p/h) and 16:30-18:30 (Avg. 260 cars p/h).

The 85th Percentile Speed (most people) travel at or below 34.6 MPH past his point.

The 50th Percentile Speed (half the traffic) travel at or below 30.1 MPH past his point.

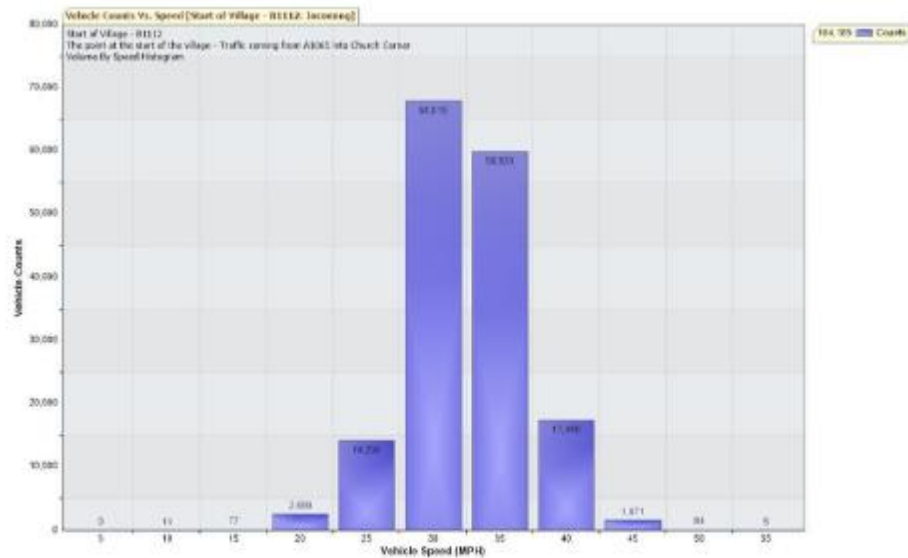
The fastest speed recorded during this period was 55MPH. The SID is positioned 280m past where the 30MPH zone starts.

The next pages show:

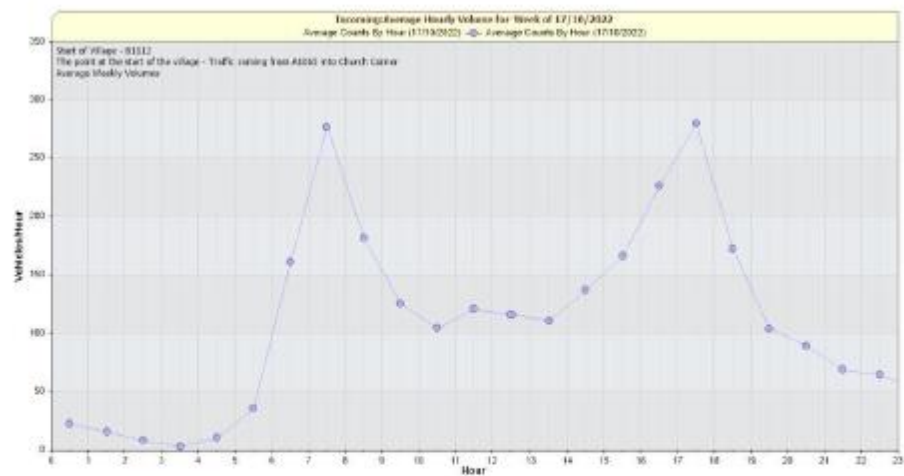
- Speed vs vehicle counts at the point listed above.



- Typical hourly volumes (weekdays) passing this point (prior to roadworks)
- Speed Limit (30MPH) exceedances table
- Community Speed Watch Team Limit (35MPH) exceedances table
- SID Location aerial diagram



03/09/2022 to 12/11/2022 into Eriswell village – Traffic from A1065



Typical weekday volumes/hour heading from A1065 on B1112 into Eriswell

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	11139	12445	12563	12560	12127	9899	8439
% over limit	48.8	47.5	47.6	49.9	47.4	49.9	51.1
Avg Speeder	33.9	33.8	33.8	33.8	33.8	33.8	33.8

Exceeding Speed Limit of 30MPH

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	2768	3020	3039	3094	2928	2398	2012
% over limit	12.1	11.5	11.5	11.6	11.4	12.1	12.2
Avg Speeder	38.0	38.0	37.9	38.0	38.0	38.0	38.0

Exceeding Community Speed Watch Team Limit of 35MPH



SID Location vs Start of 30MPH zone