



ERISWELL PARISH COUNCIL

Parish clerk: Nicola Glading

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Website: <http://eriswell.onesuffolk.net>

MINUTES

of the Annual Meeting of Eriswell Parish Council held on 24th May 2022 at The Manna Café, Earlsfield

Present:

Cllr L Hall

Cllr A Bibbey

Cllr R Hall

Cllr B Frost

Cllr A James

Cllr P Maxfield

In attendance: C/Cllr C Noble, D/Cllr S Frost, N Glading, parish clerk and four members of the public

2022/01	Election of Chairman Cllr L Hall was Proposed by Cllr B Foster Seconded by Cllr R Hall There being no other proposals, Cllr L Hall was elected as Chairman Cllr L Hall signed the Declaration of Acceptance of Office of Chairman	
2022/02	Election of Vice Chairman Cllr A Bibbey was Proposed by Cllr R Hall Seconded by Cllr B Foster There being no other proposals, Cllr A Bibbey was elected as Vice Chairman Cllr A Bibbey signed the Declaration of Acceptance of Office of Vice Chairman	
2022/03	Apologies for absence had been received from Cllr P Seaney, Sqn. Ldr. S Geary. The councillors accepted the apologies.	
2022/04	The Minutes of the Annual Parish Council meeting held May 2021 were AGREED as an accurate record	
2022/05	Chairman's report Cllr L Hall told the meeting that it has been a productive year. A has gone on behind the scenes. \the council has installed a bus shelter, provided more bins and now have a Speed Indicator Device. She said that more is coming, councillors should give themselves a pat on the back	
2022/06	Councillors Declarations of interest (pecuniary and non-pecuniary): all councillors confirmed that their current declarations remain unchanged <i>Cllr L Hall asked Cllr A Bibbey to take over as Chair of the meeting</i>	
2022/07	Statutory Business a. It was confirmed that the council meets the General Power of Competence and that the general Power of Competence is adopted	

	<ul style="list-style-type: none"> b. It was confirmed that the clerk is also the Responsible Financial Officer c. There are no appointments on outside bodies d. It was confirmed SALC is the appointed internal auditors for the forthcoming year e. It was confirmed that policies, practices and procedures will be reviewed in the forthcoming year 	
2022/08	<p>To confirm meeting dates 2022:</p> <p>28th June 2022</p> <p>26th July 2022</p> <p>August 2022: No meeting,</p> <p>27th September 2022,</p> <p>25th October 2022,</p> <p>29th November 2022,</p> <p>December: No Meeting</p>	

Meeting closed 7.15pm



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MINUTES

of the ERISWELL PARISH COUNCIL MEETING held on 24th MAY 2022

Present:

Cllr L Hall

Cllr A Bibbey (Chaired the meeting)

Cllr R Hall

Cllr B Frost

Cllr A James

Cllr P Maxfield

In attendance: C/Cllr C Noble, D/Cllr S Frost, N Glading, parish clerk and four members of the public

2022/ 09	CHAIRMAN'S WELCOME and RECORDING OF MEETING	
	None	
2022/ 10	APOLOGIES FOR ABSENCE	
a. b.	Apologies for absence had been received from Cllr P Seaney, Sqn. Ldr. Stew Geary The councillors consented to accept apologies received	
2022/ 11	DECLARATIONS OF INTEREST	
	None	
2022/12	MINUTES OF THE MEETING HELD ON 26th April 2022	
a.	The minutes of the council meeting held on 26 th April 2022 were unanimously AGREED and the Chairman was authorised to sign the same	
c.	Business remaining from the meeting not on this agenda- none	
2022/13	PUBLIC PARTICIPATION	
	<ol style="list-style-type: none"> Grass cutting at Earlsfield: Gary Spencer (crowd funded) says if grass gets too long makes it difficult to mow. Cutting should be done by landowner, who should be made to take responsibility. Estate looks dreadful. Clerk to pass request re grass to Colin Noble. Fire hazard exists if there is a spell of dry weather. Ask insurers if EPC can commission someone to cut the grass as it is not owned by EPC: therefore, the parish council do not have public liability cover for the land. Who are the new owners of the land sold late 2021? Cllr Noble told the meeting that he knows but cannot reveal this because of data protection. Clerk to try Land Registry to find out landowners The advertising VW car parked at the entrance to Earlsfield is unacceptable. It was confirmed that this will be removed by Suffolk Council enforcement officers. Residents living at Sharps corner have not been asked about the planned traffic lights. Traffic lights will be smart, Councillors can't challenge view as they are not experts, have to listen to highways engineers However, Cllr Noble feels that it is total unsatisfactory that traffic lights have not come 	<p>clerk</p> <p>clerk</p> <p>clerk</p>

	<p>to the village. Everything is within the public curtilage; Cllr Noble told the meeting that public engagement has been lacking</p> <p>5. Footpath linking Earlsfield to the older village: this will be expensive, and the landowners are likely to veto the idea because it would be too close to crops and pesticides. However, many footpaths are situated on or through farmland with the same circumstances.</p> <p>6. A community centre/hall at Earlsfield is what is needed</p>	
2022/14	UPDATES FROM COUNTY/DISTRICT COUNCILLORS	
a.	Update from Sqn. Ldr. Stew Geary: not present	
b.	<p>Update from C/Cllr Colin Noble: AGM last week</p> <p>There are significant budget pressures</p> <p>The proposed speed limit between Earlsfield and the village may fail because there already are two 30 mph limits which slows drivers down</p> <p>Assessment associated with Lakenheath developments has meant traffic lights at Sharps corner. Developers all worked together on this.</p> <p>Cllr Noble has had a reply on the repeater sign which CN will share with the council</p>	
c.	<p>Update from West Suffolk D/Cllr S Frost</p> <p>Car on entrance at Earlsfield- enforcement will deal with and will be towed.</p> <p>Local Plan should not affect Eriswell</p> <p>Nearest Roadshow is at Lakenheath 30th June at the Peace Memorial Hall</p>	
2022/15	MATTERS RELATING TO PLANNING AT ERISWELL	
a.	<p>Planning application DC/22/0650/VAR was considered</p> <p>Proposal: Variation of condition 7 of F/98/507 to remove agricultural occupancy condition for estate managers property</p> <p>Location: Napthens House Access Roads in and around Eriswell IP24 3TX</p> <p>Applicant: Elveden Farms Ltd.</p> <p>NO COMMENT</p>	clerk
b.	<p>Meeting with Elveden Farms</p> <p>It was thought that not engaging in some form of meeting will be detrimental: between us collectively we can influence the landowners</p> <p>It was AGREED that the Chairman and clerk will attend (listening brief) and report back to EPC</p>	
c.	Update on West Suffolk Local Plan consultation: it is unlikely that Eriswell will be affected. Roadshow nearest point is Lakenheath	
2022/16	MATTERS RELATING TO STREET FURNITURE/ LIGHTING	
a.	A replacement roof for the original bus shelter at Earlsfield: Cllr Foster has looked at this and the roof is not in good condition. Clerk to ask SCC for replacement cost, installation and maintenance terms	clerk
b.	Update on Radcliff Road lights: Clerk to write to Cllr Noble	clerk
c.	Update on Lighting units repairs outstanding: no progress this month	
d.	<p>Update on Purchase of bin for outside Earlsfield shops: the price has risen since the original quotation was sent, it is now £367.20 (previously £295.99)</p> <p>The new price £367.20 was AGREED, clerk to order the bin, frame and installation</p>	clerk
e.	Update on Noticeboard lettering; Cllr Bibbey is dealing with this	Cllr Bibbey
f.	Missing 30 mph sign reported: report reference number is: 00359293 The Street, Eriswell Description: 30 mph circular sign is missing believed stolen. Post intact.	
g.	Proposal that Eriswell Parish Council adopt the fitting and subsequent maintenance of the Automatic External Defibrillator	Appendix A

	A wall is needed to fix the device to, potential site could be the external wall of the Manna café. Clerk to speak to owner about potential siting. Cllr L Hall reported that SARs will train people in defibrillator use and agreed to speak to person who has the machine in his garage	Clerk Cllr L Hall
2022/17	CHAIRMANS and OTHER REPORTS	
a.	<u>Chairmans Report</u> (i) Jubilee Event is cancelled	
b.	<u>Other Group/ Committee/ Councillors reports</u> , to include: (i) Eriswell Recreation Ground Committee: Pavilion partly renovated, grass cutting has been done, current volunteer unable to continue (ii) Reading Rooms Committee: working on governance (iii) Poors Charity: ongoing (iv) Report from Mr G Tolmie, Eriswell Footpath Warden: issue at footpath 1 has been reported. Landowner doing a good job. Environmental agency cleaning up	
c.	<u>Other topics to consider:</u> (i) Double yellow lines at Earlsfield: AGREED that this has become a necessity. Clerk to investigate and report back to next meeting (ii) Cllr L Hall proposes Welcome to Eriswell signage: white fence please drive carefully. Clerk to report back on feasibility (iii) Hedge growing over the wall: Clerk to take photographs (iv) Signs for e.g., bin it don't chuck it , keep our streets clean to be placed all over the village along with please pick up your dog poop signs, around the bridle paths, slow down for horses (horse warning signs) Cllr L Hall will cost out this project at next meeting (v) Relocation of the speed limit signs to the top of the hill coming into little Eriswell: Cllr L Hall will define and send photograph of exactly where she is referring to the clerk (vi) Wildflower planting seeding along the verges throughout the village: Cllr L Hall to progress	clerk clerk clerk Cllr Hall Cllr Hall
2022/ 18	SPEED INDICATOR DEVICE/ HIGHWAYS	
b.	Speed Indicator Device: a) Report from SID volunteers: Mr Tolmie commented on the possibility of another post to go up Mildenhall road past Cllr Halls house, more for car count but speed will be interesting as well. Clerk to send Cllr R Hall the details of who to contact about speed post assignment b) Update on installation of three additional solar panels and bracket: received ready to install c) Speed gun initiative volunteers: It was AGREED not to progress the speed gun initiative d) 40mph limit from Earlsfield to Sparks corner: C/Cllr Noble had told the meeting that the proposed speed limit between Earlsfield and the village may fail because there already are two 30 mph limits which slows drivers down e) Mr Tolmie has produced a Traffic Volume Survey C/Cllr Noble had commented: I will forward the request for the lowering of the speed limit between the two. I suspect this will be viewed in conjunction with the coming traffic lights.	clerk

	<p>I do understand that traffic lights are not the most popular with some, but they have been assessed and approved as something we need to regulate the flow of traffic on this busy road.</p> <p>As part of the various planning permissions (Lakenheath) there was an assessment that there needs to be traffic lights in Eriswell at the junction with the C602. This work is to be completed before the housing starts and the assembled developers are having a scheme drawn up. I am copied into the various between Highways and the Developers as it is progressing.</p> <p>When approved by SCC Highways it will form part of the overall document, we are working on that I will bring to the Lakenheath PC as we seek to blend in the Neighbourhood plan suggestions, so we arrive at the right scheme of improvements for our Lakenheath, I'm mindful that it effects Eriswell and so I want to put it before EPC as well.</p>													
2022/19	FINANCE/ AUTHORISATION OF PAYMENTS/ DONATIONS													
a.	<p>The expenditure/ invoices for payment was AGREED and signatories authorised to sign the relevant cheques</p> <p>ERISWELL PARISH COUNCIL ACCOUTS PAYABLE MAY 2022</p> <table> <tr> <th><u>Payee</u></th><th><u>Description</u></th><th><u>Amount</u></th></tr> <tr> <td>N Glading</td><td>Salary May 2022</td><td>£318.78</td></tr> <tr> <td>N Glading</td><td>Re-imburse for printer cartridge (half)</td><td>£16.72</td></tr> <tr> <td>N Glading</td><td>Hire Manna Café May meeting</td><td>£10.00</td></tr> </table>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	N Glading	Salary May 2022	£318.78	N Glading	Re-imburse for printer cartridge (half)	£16.72	N Glading	Hire Manna Café May meeting	£10.00	
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b.	The clerk confirmed that the EPC precept has been received													
2022/20	<p>EXCHANGE OF INFORMATION: Information may be shared (with the permission of the Chairman) Please could we nominate a representative at the next meeting?</p> <ol style="list-style-type: none"> 1. Email circulated 21.05.22 from West Suffolk Council: As a key local stakeholder we would like to invite you to attend a virtual workshop on Tuesday 7 June 2022 10.30am-12pm. There were no volunteers to attend 2. Eriswell, St Laurence & St Peter Jubilee Service 9.30am 5th June 2022 3. Next meeting: purchasing another SID: Removal of tyre dumped at Earlsfield 													
	<p>Next meetings - 28th June 2022, 26th July 2022</p> <p>August 2022: No meeting, 27th September 2022, 25th October 2022, 29th November 2022, December: No Meeting</p>													

Meeting closed 9.11 pm

Appendix A

Defibrillator

Email received 7.05.2022 Good morning Nicola,

I write for some advice on the procedure to ask Eriswell Parish Council to adopt the fitting and subsequent maintenance of the Automatic External Defibrillator which was fitted at the shop units near to Lords Walk.

The unit has temporarily been removed and I have been attempting to arrange having it re-installed but meeting dead ends. On messaging with fellow admins on our Facebook page, Libby suggested having it adopted and to contact you.

I am leaving the area in 6 weeks and didn't want to leave this without someone taking ownership, so would be grateful if you could tell me the correct procedure. I can provide more information on it's fitting and upkeep should it be required.

Kind regards

Scott Moir

Reply 7.05.2022 Dear Mr Moir

Thank you for your email.

I wasn't in post when the defib was fitted, so am completely in the dark, could you let me know

1. Who fitted it?
2. Who owns it?
3. Where is the defib now?
4. Is there an existing agreement with the land owner to site the defib on their property?
5. Who was maintaining the defib?
6. How old is it and is it in good working order?

Sorry to bombard you with questions!

I will include it on the next parish council agenda and ensure the councillors are aware of the urgency: its good of you to bring this up, thankyou

Regards

Nicky