



ERISWELL PARISH COUNCIL

Parish clerk: Nicola Glading

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Website: <http://eriswell.onesuffolk.net>

MINUTES

of the ERISWELL PARISH COUNCIL MEETING held on 29th March following the Annual Parish Meeting at the Manna Café, Eriswell

Cllr L Hall (Chairman)

Cllr A Bibbey (Vice Chairman)

Cllr P Seaney

Cllr R Hall

Cllr P Maxfield

In attendance:

N Glading, EPC Parish Clerk, G Tolmie, EPC Footpath Warden and two members of the public

2022/ 143	CHAIRMANS WELCOME and RECORDING OF MEETING	
	The Chairman welcomed all to the meeting. No recording was declared.	
2022/ 144	APOLOGIES FOR ABSENCE	
a. b.	Councillors received apologies for absence from Cllr B Foster, Cllr A James The Council consented to accept the apologies received.	
2022/ 145	DECLARATIONS OF INTEREST	
	None	
2022/146	MINUTES OF THE MEETING HELD ON 22nd February 2022	
	The minutes of the council meeting held on 22 nd February 2022 were unanimously AGREED as an accurate record and the Chairman was authorised to sign the same.	
	Business remaining from the meeting not on this agenda: None	
2022/147	PUBLIC PARTICIPATION	
	Members of the public spoke about specific items on the agenda/ suggested future items: (i) The Residents complaint (contravention of EPC Code of Conduct) at the meeting held on 22 nd February 2022 (Minute 2022/131) was discussed. Councillors RESOLVED that the clerk should provide a copy of the EPC Complaints Procedure, as the resident will wish to refer the complaint to the WSC Monitoring Officer to ascertain any breach of the Code of Conduct by the attending Councillors (ii) A second Resident, representing Elveden Estates, confirmed that Elveden Estate workers have repaired the playground fence and filled in the potholes on the access track to the Recreation Ground. The hedging blocking motorist's views at Little London would be removed shortly: the delay has been caused by a lack of workers. It was thought that the potholes on the access track needed re-doing already as the gravel has dispersed.	Clerk sent Complaints Procedure 31.03.2022

2022/148	UPDATES FROM COUNTY/DISTRICT COUNCILLORS	
a.	Update from Sqd. Ldr. Stew Geary had been received please see Appendix A	Appendix A
b.	Update from C/Cllr Colin Noble: not present	
c.	<p>1. Update from West Suffolk D/Cllr S Frost:</p> <p>Last Wednesday was the second anniversary of lockdown. The word Cllr Frost would use to describe the past two years is 'challenging'. West Suffolk administered business grants on behalf of the government., a big task, plus staff working from home. £1.13m down in finances. Loss this year should be less as revenue streams pick up. Cllr Frost is supportive of facilities on the Earlsfield estate, a long term project. He has a meeting with WSDC Chief Executive to discuss the situation. There remains the issue of a concentration at Earlsfield of many households who don't pay council tax, yet services have to be provided. The government compensate but it is nowhere near enough.</p>	
2022/149	MATTERS RELATING to PLANNING AT ERISWELL	
a.	<p>To discuss Proposal TPO 031 (2017) fell one maple tree Location: 1 Fir Walk IP27 9QS Applicant: Miss Ellie Gattlin</p> <p>The Councillors unanimously RESOLVED to take the view that that the tree should only be felled if the West Suffolk tree officer sees fit to advise this course of action. We ask that another tree be planted in its place.</p>	Planning Officer Cooper informed 29.03.2022
b.	<p>Councillors discussed the email from Cllr B Foster sent to all cllrs 28.02.2022</p> <p>It was unanimously RESOLVED to await the outcome of the complaint to the monitoring officer.</p>	Appendix B
2022/150	CHAIRMANS and OTHER REPORTS	
a.	<p>Chairmans Report:</p> <p>NOTED: West Suffolk Council Hackney Carriage and Private Hire Conditions Policy sent to all cllrs 23.03.2022. It was AGREED not to comment</p>	
b.	<p>Other Group/ Committee/ Councillors reports, to include:</p> <p>(i) Eriswell Recreation Ground Committee</p> <p>Cllr A Bibbey reported that ERGC are hoping to get permission from the landlords (Elveden Estates) to upgrade the small building: remove showers and put in a decent kitchen. A Plan of the building was on display. Paved picnic area to be created. Garth Tolmie has pruned the fruit trees, and Ben Sansom has turned over the wildflower meadow. The committee are putting up a sign to discourage fly tipping which has unfortunately been an issue.</p> <p>(ii) Poors Charity</p> <p>This land goes back to 1700s. Let out until recently. Working plan for allotments and car park extension. There are only 2 power points in the hall. Hope to achieve a longer lease so funding can be sought.</p> <p>(iii) Report from Mr G Tolmie, Eriswell Footpath Warden:</p> <p>During the resent storm path 10 and bridlepath 5 took a hit and this has been reported to SCC Rights of Way</p> <p>The missing man was found, but he was unresponsive. The access proved very difficult for the emergency vehicle, largely because of an overgrowth of ivy. Question of who owns the land. Elveden</p>	

	<p>representative will check if EE own the land on which the access is sited.</p> <p>(iv) Platinum Jubilee event: Platinum picnic celebration at the Recreation Ground. Saturday June 4th 2022. Volunteer Organising Team: Cllr A Bibbey, Cllr P Seaney and Mrs J Foster Clerk instructed to advise the performing Slack Ma Girdle morris dancers on times for their sets of 1 pm and 2.30 pm Cllr L Hall has booked a food caravan from 10am to 4pm Food caravan 10 to 4 pm Can't get ice cream van American games were suggested, organisers to contact Clerk to advise all of costs of commemorative mugs / badges/ etc It was thought it was possible to make own Union Jack</p>	<p>Clerk: Slack ma girdle emailed 2.04.2022</p> <p>Clerk</p>
2022/151	FOOTPATH CONNECTING EARLSFIELD & ERISWELL VILLAGE	
a.	<p>Provision of a connecting footpath: Councillors confirmed that Option 2 was preferred. The ERGMC meeting had been cancelled, therefore the plan had not been submitted Sue Shepherd had emailed asking for quarterly meetings with the parish council. The dates are contingent on Robin Howard being present. Clerk to ask Ms Shepherd to provide some dates on which this is expected. Clerk to send Footpath Plan to Elveden Estates</p>	<p>Clerk</p> <p>Clerk</p>
2022/152	MATTERS RELATING TO STREET LIGHTING/ ROADS	
b.	<p>NOTED: clerk's summary of units to be repaired. Councillors APPROVED payment of the invoice for maintenance 21-22 Clerk has received confirmation from SCC Highways that a date of repair is being sought from their contractors</p>	<p>Appendix C</p> <p>Appendix D</p>
2022/ 153	MATTERS RELATING TO STREET FURNITURE	
a.	<p><u>Speed Indicator Device:</u></p> <ul style="list-style-type: none"> a) Report from SID volunteers Cllr R Hall and G Tolmie b) Update on purchase from Westcotec of three additional solar panels and bracket: awaiting delivery c) Additional SID requested by Cllr B Foster. Deferred from February meeting. Clerk had checked back to the original application with the SCC Highways officer. It was confirmed that a SID post at this location was rejected as it was too close to the junction with Eriswell Road and the flashing sign would have distracted drivers entering the B1122. If it was intended to pick up vehicles travelling south, it is too close to the bend d) Community Speedwatch initiative: This had been on hold because training had been cancelled during the pandemic. Six volunteers are needed to complete the training programme and the application forms need to be completed (clerk has received one returned form) Volunteers were confirmed as Andrew Jones, R Hall, L Hall, G Tolmie 	<p>Appendix E</p> <p>Appendix F</p>
c.	<p><u>Update on relocation of bin to outside Earlsfield shops.</u> Deferred from February meeting On checking, both bins were found to be half full. It was AGREED not to move the bus stop bin.</p>	

	Clerk to obtain costings on bigger bin and whether WSC have the capacity to empty.	Clerk																		
d.	<u>Update on the purchase and installation of new bus shelter</u> at Earlsfield, opposite the existing provision. Simon Bartlett, integrated transport manager, had written to the clerk to explain that the manufacturers had the installation at their warehouse. Cllr Bibbey suggests that the bus shelter is reversed, clerk to update S Barnett for advice and ask that Cllr Bibbey attends the installation.	Clerk Appendix H																		
2022/154	GOVERNANCE: REVIEW OF ERISWELL POLICIES																			
a.	To review the EPC Code of Conduct. Deferred from February meeting, A copy (on a usb) was delivered to Cllr L Hall in early March as she cannot access email Cllr Hall has not yet read through the NALC papers DEFERRED																			
b.	NOTED: NJC National Salary Award Agreement The increase to the clerk’s salary of 1.75% was unanimously APPROVED																			
2022/155	FINANCE/ AUTHORISATION OF PAYMENTS/ DONATIONS																			
a.	To consider the March 2022 The itemised expenditure/ invoices for payment for March were considered and unanimously AGREED . Signatories were authorised to sign the relevant cheques <table><tr><td>Item</td><td>Amount</td></tr><tr><td>Staff salaries</td><td>£459.00</td></tr><tr><td>Room hire APM</td><td>£10.00</td></tr><tr><td>P30 Tax</td><td>£16.60</td></tr><tr><td>SALC fee payroll</td><td>£54.00</td></tr><tr><td>Street lighting 2021-2022</td><td>£1,107.50</td></tr><tr><td colspan="2"><u>After Agenda</u></td></tr><tr><td>Postage 2021-2022</td><td>£21.25</td></tr><tr><td>Office expense Jan/Feb/March 2022</td><td>£78.00</td></tr></table>	Item	Amount	Staff salaries	£459.00	Room hire APM	£10.00	P30 Tax	£16.60	SALC fee payroll	£54.00	Street lighting 2021-2022	£1,107.50	<u>After Agenda</u>		Postage 2021-2022	£21.25	Office expense Jan/Feb/March 2022	£78.00	
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2022/156	EXCHANGE OF INFORMATION: <u>Clerk`s question:</u> Public Works Loan Board loan: enquiry from D/Cllr Mildmay- White. Please could anyone shed light on this as the D/Cllr remains convinced that EPC have made an application. All Councillors present confirmed that there was no knowledge of any such application.																			
2022/157	EXEMPT MATTER – CONFIDENTIAL EXCLUSION OF PRESS & PUBLIC Pursuant to the Local Government Act 1972 Part 1 Schedule 12A to exclude the press and public from the meeting for the discussion on the grounds that publicity would be prejudicial to public interest/ confidential nature (i) Clerk has agreed to act as locum clerk for Lakenheath PC																			
	Next meetings - 26th April 2022, 24th May 2022, 28th June 2022, 26th July 2022 August 2022: No meeting, 27th September 2022, 25th October 2022, 29th November 2022, December: No Meeting																			

Meeting closed 9.15pm

Eriswell Parish Council AGM Report – March 2022

Summary:

RAF Lakenheath working through a period of change and growth (drawdown of the F15C and stand-up of F35A) whilst delivering operations including air policing in Eastern Europe.

Recognised as the best USAF Installation for 2021 through the award of the Commander in Chief's Award for Installation Excellence.

Operations:

Air Policing Operations in Eastern Europe

Agile Combat Employment Initial Operating Capability in Aug 21

Afghanistan Repatriation in Sep 21

Stand-up of 495th Fighter Squadron (The Valkaries) in Oct 21

F35A First Aircraft Arrival (4 x F35A0) in Dec 21

Fighter Squadrons deployed to various European locations in response to the Ukraine crisis in Feb 22. Included first operational deployment of F35As, 75 days after FAA

Fighter Squadrons conducted a plethora of training sorties and deployments throughout the year and hosted a variety of visiting Squadrons, including 336th Fighter Squadron from Seymour Johnson Air Base from Nov 21 to Mar 22

High Profile Visitors:

Lord Lieutenant of Suffolk visited RAF Lakenheath in Sep 21

High Sheriffs and Deputy Lord Lieutenants of Suffolk, Cambridgeshire and Norfolk visited RAF Lakenheath in Oct 21

Commander USAFE (4* USAF) and other senior USAFE Officers visited RAF Lakenheath in Sep 21

DCOM Ops (3* RAF) visited RAF Lakenheath in Nov 21

Community Engagement:

48FW Senior Leadership Team (including the RAF Commander) have attended a multitude of engagement events throughout the year.

Estimated increase of 900 people during next several years

Could the traffic issues be alleviated by opening another gate? This would be very expensive and require staffing

Working with Elveden Estates regarding alternative parking on Earlsfield Road, a designated area shared with car dealership. A new Amazon locker is envisaged.

The trial opening period of gate 2 at 6am appears to have been beneficial.

APPENDIX B

Dear All,

I think it's worth reminding ourselves that Parish Council meetings usually take place in the evening because they are meetings which the public are entitled to access and also because some Parish Councillors work and are not available in the day time. I'm sure as Elveden are so keen to help the village, a representative will be happy to attend outside their normal working hours.

I have no problem with representatives from Elveden Farms attending the Parish Council meeting, but if they want to address the meeting then surely this should be an agenda item and they should provide details of what they would like to speak about. Alternatively, (and correct me if I'm wrong), they could be given a short slot in which to speak, in the same way as a member of the public gets to speak?

If they want to make a formal presentation about their plans for the village, could this be done prior to the normal meeting, again in the evening, and with notice so the public can attend if they want?

I think it should also be made clear to Elveden that the councillors who attended the meeting on 2/2/22 will now recuse themselves from any PC decisions in relation to Elveden planning applications. This would illustrate to all concerned that what is discussed and promised at a Playing Fields / Reading Room meeting with Elveden is completely separate from PC business. This would avoid any suggestion of undue influence, going forward.

Kind regards

Bryan

APPENDIX C

ERISWELL STREETLIGHTS REPAIR/ REPLACE SUMMARY March 2022

Num ber	Date repor ted	Last update															
429	20.02. 2022	<p>I can see on our database that this unit has been logged as recently being involved in a RTC, and is currently awaiting a programme date from the contractor to get this replaced. I know sometimes these repairs can take some time, especially if we have a culprit and the costs are being claimed through an 3rd party insurance company</p> <p>I will e-mail the contractor to make them aware that this is being chased by a local resident Hope this helps Rgds Ady</p> <p>Unit: 0429 (OPP THE MEADOWS) Street: THE STREET, ERISWELL</p> <p>There are active faults for this lighting unit</p> <table><tr><th>Raised</th><th>Target</th><th>Description</th></tr><tr><td>16/02/2022</td><td>21/05/2022</td><td>Road Traffic Collision Repair</td></tr></table> <p>There are completed faults for this lighting unit</p> <table><tr><th>Raised</th><th>Completed</th><th>Description</th></tr><tr><td>14/03/2017</td><td>22/03/2017</td><td>Mains Supply Fault</td></tr><tr><td>11/02/2022</td><td>11/02/2022</td><td>Road Traffic Collision Attend</td></tr></table>	Raised	Target	Description	16/02/2022	21/05/2022	Road Traffic Collision Repair	Raised	Completed	Description	14/03/2017	22/03/2017	Mains Supply Fault	11/02/2022	11/02/2022	Road Traffic Collision Attend
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434	29.04. 2021	<p>Eriswell Parish Clerk Mon 10/05/2021 Hello Ady Yes please go ahead with a quote Regards Nicola Glading Clerk to Eriswell Parish Council</p> <p>Re-Accepted Quote to replace the old wooden pole with a new 6m Galv column and LED lantern as requested</p>															

ERISWELL STREETLIGHTS
REPAIR/ REPLACE SUMMARY March 2022

		<p>For The Sum Of; £1, 364.24 + VAT</p> <p>If the quotation is acceptable to the PC, then please let me know, and I will raise the necessary paperwork to order the materials etc</p> <p>Just as a reminder, the dog waste bin currently attached to the wood pole will not be mounted on the new column due to this being a health hazard, a new stand alone post will need to be installed by the PC to attached the bin to. If this could be removed and installed elsewhere prior to any works taking place it would be appreciated</p> <p>Unit: 0434 (DOWN TRACK TO CHURCH FARM - APPROX 30M) Street: THE STREET, ERISWELL</p> <p>There are active faults for this lighting unit</p> <table> <tr> <th>Raised</th><th>Target</th><th>Description</th></tr> <tr> <td>19/02/2022</td><td>21/03/2022</td><td>Street Light Lamp Out</td></tr> <tr> <td>24/02/2022</td><td>24/05/2022</td><td></td></tr> </table>	Raised	Target	Description	19/02/2022	21/03/2022	Street Light Lamp Out	24/02/2022	24/05/2022										
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416	Mid 2021	<p>Unit: 0416 (O/S ERISWELL HALL) Street: THE STREET, ERISWELL</p> <p>There are active faults for this lighting unit</p> <table> <tr> <th>Raised</th><th>Target</th><th>Description</th></tr> <tr> <td>19/10/2020</td><td>29/10/2020</td><td>Street Light Lamp Out</td></tr> </table> <p>There are completed faults for this lighting unit</p> <table> <tr> <th>Raised</th><th>Completed</th><th>Description</th></tr> <tr> <td>05/08/2012</td><td>14/08/2012</td><td>Lamp Out</td></tr> <tr> <td>26/12/2016</td><td>26/12/2016</td><td>Road Traffic Collision Attend</td></tr> <tr> <td>03/01/2017</td><td>18/12/2019</td><td>Road Traffic Collision Repair</td></tr> </table>	Raised	Target	Description	19/10/2020	29/10/2020	Street Light Lamp Out	Raised	Completed	Description	05/08/2012	14/08/2012	Lamp Out	26/12/2016	26/12/2016	Road Traffic Collision Attend	03/01/2017	18/12/2019	Road Traffic Collision Repair
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ERISWELL STREETLIGHTS
REPAIR/ REPLACE SUMMARY March 2022

Radc liffe Rd Earls field	<p>Suffolk Highways - This is news to me, I'm not aware of any adoption changes made regarding this area, so as far as I am aware they are still down as unadopted</p> <p>I will find out what I can, to see if we have anything suggesting this is the case, as it is possibly something that we have missed or not been notified about</p> <p>Rgds Ady Stew Geary following up</p>
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APPENDIX D

Mon 21/03/2022 16:17

Re: 416

Good Afternoon Nicky

Firstly apologies for this being outstanding for so long, I have been requesting updates and programme dates from our contractor without much success

This being the case I have been speaking with my manager about this today, he has subsequently taken this up with our contractor today and explained the situation to them regarding the completion of these works as a matter of urgency. This is now with them to address and provide a programme date

As soon as I hear anything I will update you

Sorry I cannot be more precise with this at this point and answer your question in more detail with a confirmed date

Rgds Ady

Ady Last

Street Lighting Engineer

West & South Area

APPENDIX E

On 11 February 2022 at 15:05 the SID was installed on the B1112 on the pole adjacent to number 3 The Street. The SID was positioned to monitor traffic coming into the village from the A1065. Traffic speed was measured up until the afternoon of 12 March 2022.

There are between 2700 and 3300 vehicles per weekday passing this point heading through the village towards the base.

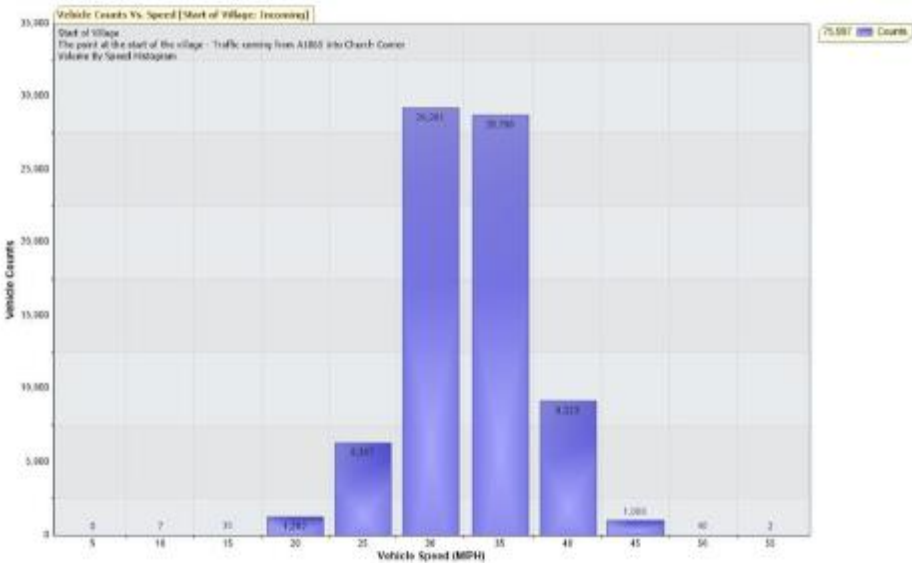
There are between 1900 and 2600 vehicles per day over the weekend heading towards the base.

The busiest times during the week are 07:30 (380 cars p/h) and 17:30 (300 cars p/h).

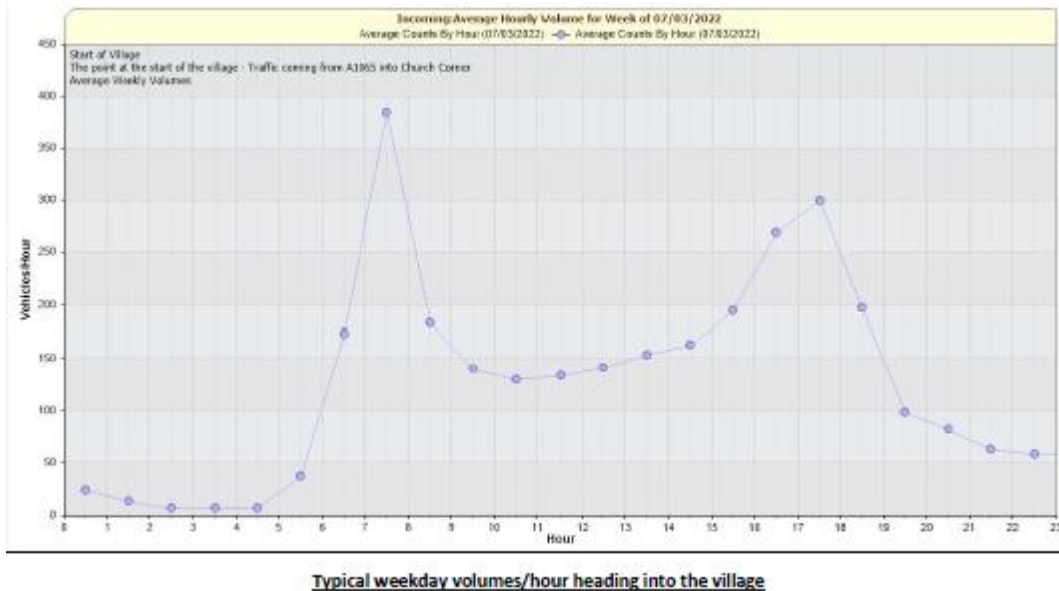
The 85th Percentile Speed (most people) travel at 34.8 MPH past his point. It is important to note that the measurement point is 311m after the start of the speed restricted zone and AFTER the first bend.

The next pages show:

- speed vs vehicle counts at the point listed above.
- Typical hourly volumes (weekdays) passing this point



11/02/2022 to 12/03/2022 Outside Number 3 The Street



APPENDIX F

Mon 21/03/2022 09:32

☐

Hi Nicky,

I can confirm that a SID post at this location was rejected as it was too close to the junction with Eriswell Road and the flashing sign would have distracted drivers entering the B1122. If it was intended to pick up vehicles travelling south, it is too close to the bend

Keith Sampson
Traffic Regulation Officer
Growth, Highways and Infrastructure
Phoenix House, 3 Goddard Road, Ipswich IP1 5NP
Suffolk County Council

APPENDIX G

From Community Speedwatch -Suffolk

Mon 21/03/2022 10:14

☐

Hi Nicola,

I have gone back through the information we hold for Eriswell. The last email sent from Steve included the application forms which all six members of the team would need to complete and send back to us to be checked. I do not seem to have had any applications from the team.

I have enclosed the set up guide and the application form for you. If you could get the team to fill these in and send them back we can get them checked and cleared and move on to the next step to get the team trained.

Kind Regards
Julie

APPENDIX H

BUS SHELTER

Hi Nicola,

Not sure how this has happened, but Shelter Solutions just realised they still had your shelter sat in the warehouse! I've told them to get on with the installation ASAP, and will update you as soon as we hear.

Simon

Simon Barnett
Integrated Transport Manager