



ERISWELL PARISH COUNCIL

Parish clerk: Nicola Glading

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MINUTES

of the ERISWELL PARISH COUNCIL MEETING held on 2nd MARCH 2021

This meeting was held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 These Regulations came into force 4th April 2020
UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5

Present:

Cllr L. Hall (Chairman)

Cllr A. Bibbey (Vice Chairman)

Cllr R. Hall

Cllr B. Thomas

Cllr B. Foster

In attendance:

C/Cllr C. Noble

Wg. Cdr. J. Turnbull

V. Williams, Emergency Planning Officer, SCC Suffolk Joint Emergency Planning Unit

N. Glading, parish clerk

G. Tolmie, footpath warden

One member of the public (audio only)

2021/ 224	RECORDING OF MEETING	
	To establish whether it is the intention of any person to record the meeting: Clerk for minutes	
2021/ 225	APOLOGIES FOR ABSENCE	
a.	Council received apologies for absence: 1. Cllr P Seaney: Please pass on my apologies as I will be in Singapore on the 3rd and will be on GMT +8, so it is unfortunately the wrong time zone this time, hopefully next month will be more favourable. 2. D/Cllr S Frost: another meeting	
b.	Councillors consented to accept the apologies received	
2021/ 226	DECLARATIONS OF INTEREST	
	None	
2021/ 227	PUBLIC PARTICIPATION	
	Members of the public may speak about specific items on this agenda or suggest future items Mrs P. Brunning suggests a litter pick in Eriswell village now the verges have been cut. Cllr L Hall has the borrowed equipment available. Clerk to send email round once the date is known and Cllr Hall will put on Lords Walk community page to encourage community volunteers	Cllr Hall
2021/228	INTRODUCTION	
a.	To introduce Mr Yar Qand, Managing Director, Peace Developer & Investment Ltd., owner of the open spaces at Earlsfield Not present	

2021/229	UPDATES FROM COUNTY/DISTRICT COUNCILLORS	
a.	<p><u>Update from Wg. Cdr. Jamie Turnbull, RAF Lakenheath</u></p> <p>Pandemic: Schools remain open. 7 COVID cases week before last, only 1 this week. Administered over 5,000 vaccine (both first and second). One Squadron is going out to the Middle East on a 6 months deployment New US President: pregnant pause on policies, etc. Wearing face masks is mandatory at all times: global directive paying due regards to Presidents Bidens directive</p> <p>Q: In November you mentioned that, as an outcome of RAF Croughton incident, the MoD and Dept of Transport would be looking at surrounding roads. A: A survey has taken place by the Dept of Transport. This did not involve base personnel and we believe took the form of a drive by. It is therefore likely that no knowledge of peak traffic times, or a local perception of issues was garnered. An email has gone out to all members of base about the 2021 Census. Should EPC develop projects that require volunteer assistance, clerk to go through Wg. Cdr. Turnbull.</p>	
b.	<p><u>Update from C/Cllr Colin Noble, Suffolk County Councillor</u> (report previously circulated)</p> <p>Suffolk Council Reserves have been used up, mainly on COVID pandemic related items, PPE etc. Seeking re-election and will lobby hard Expenditure of Locality budget on Eriswell SID: clerk has applied and C/Cllr Noble will have a look at. The one at Lackford has the intended impact. There is a pilot project underway, in seven locations which record number plates of speeding vehicles (not ANPR). It is not possible to prosecute as a result but this may be the next step in speeding deterrents This is a frustrating time at SCC- things that we want to be moving forward are delayed Current evidence shows that the merger of St Edmundsbury and Forest Heath has saved money. St Edmundsbury always paid more council tax than Forest Heath and the 7 % increase council tax achieves some parity.</p> <p>Q: Overall status of the Lords Walk community? A: You would not have got planning permission for the estate nowadays. If you built the estate today, the developer would have had to make a large contribution to community facilities, as we know this did not happen. Houses were sold off at a discount when the estate came to the market, C/Cllr Noble remembers the queues of people wanting to buy reduced rate houses. Both D/Cllr Frost and C/Cllr Noble are absolutely adamant that the lack of facilities must be addressed and working towards this. It is for West Suffolk to be clear that no planning permission will be granted unless there is a contribution towards solving the problem. We are on it.</p> <p>Q. Windows- no planning control in a conservation area. It seems that two people are doing the work of 4 at West Suffolk planning? (staffing shortages) Elveden Estate are selling off cottages and one new occupant has put in</p>	

	<p>windows that look nothing like the rest of the street. Cllr Bibbey feels this is inappropriate</p> <p>A. Staffing shortage is a consequence of the merger. That team/dept has a 50% vacancy rate understaffed/ have not got enough applicants</p> <p>Q. Why do US private renters not pay council tax?</p> <p>A. This has been going on for 40 years and is a result of government legislation. There is a block payment but Cllr Noble is not sure where that goes. Any suggestions from SCC / WSDC councils about repealing the situation are met by a blank refusal from the government. We share your views.</p> <p>Q. Why are there no 30mph repeater signs at Earlsfield to deter speeders?</p> <p>A: It may be that the presence of streetlights are thought to deter speeding, Cllr Noble will ask.</p>	C/Cllr Noble
d.	<u>Update from West Suffolk D/Cllr S Frost, West Suffolk District Councillor:</u> Apologies given	
e.	<p><u>Mr Vince Williams, Emergency Planning Officer, Suffolk Joint Emergency Planning Unit,</u> gave a brief overview about putting together the Village Emergency Plan for Eriswell.</p> <p>Mr Williams is employed by SCC promoting Comm Emergency plans Only 19 parishes actually have plans.</p> <p>Mr Williams will supply a template via the clerk</p> <p>The recent COVID situation has highlighted the need for cohesive plans in the case of an emergency</p>	
2021/ 230	MINUTES OF THE PARISH COUNCIL MEETING held on 26th January 2021	
a.	The minutes of the meeting held on 26 th January 2021 were unanimously APPROVED.	
b.	It was unanimously AGREED that delegated authority be given to the Chair to sign the minutes outside of this meeting.	
c.	Business remaining from previous meeting, not on this agenda: None	
2021/ 231	SUMMARY OF PROJECTS and ASPIRATIONS 2021	
a.	<p>At the previous meeting, the clerk had asked that councillors look at the draft summary of projects and aspirations 2021. There were no comments from councillors.</p> <p>Cllr L Hall and the clerk to work on the Eriswell Plan.</p> <p>This would be very useful to show the community and help them understand that Eriswell parish councillors are working hard to improve the situation/ issues.</p> <p>Cllr Seaney will set up an official Eriswell Parish Council Facebook page (no responses will be allowed). Cllr L Hall will manage the administration and clerk will proof read.</p>	
b.	Contributions from residents on the Summary of projects: None	
2021/232	MATTERS RELATING TO PLANNING FOR ERISWELL	
a.	<p>Consultation on application no: DC/21/0212/HH</p> <p>Consultation Expiry: 9 March 2021</p> <p>Proposal: Householder planning application - front dormer</p> <p>Location: 49 Little London Eriswell IP27 9BG</p> <p>Applicant Miss Siena Carter and Wade Leaford</p>	

	https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=map&keyVal=QNY1USPDHM900 It was unanimously agreed to SUPPORT the application	Response sent to WSDC 03.03.2021
b.	Mr G Tolmie informed that West Suffolk planning have officially abandoned planning permissions granted and held in abeyance since 2016 (28 houses)	
2021/233	CLERKS REPORT	
a.	<u>Fly tipping.</u> The sofa left on the verge at 30 Sycamore Walk Earlsfield has been removed	
b.	<u>Update on SID device</u> posts and purchase of units: working group first meeting held, discussed types/ costs/pro and cons/ funding/ experience of others	
c.	<u>Tree Protection Orders</u> in the village were supplied as required and were NOTED .	Appendix 1
d.	<u>Earlsfield Potential path/walkway</u> across grass to the existing bus stop i.e. rubber matting. Clerk had prepared, as instructed at the previous meeting, comparison of 5 different forms of rubber matting. Permission from the landowner would be required. Matting is not be the answer. To be included in the EPC Plan.	PAPER 5
e.	<u>Earlsfield street lighting units</u> Clerk reported that none of the Earlsfield streetlights were included on the definitive list of Eriswell streetlights as supplied by Suffolk County Council. It follows that these units belong to Suffolk County Council as confirmed by Wg. Cdr. J. Turnbull at the December meeting with the Chairman, Cllr L Hall and the clerk. The outages at Radcliffe Road Earlsfield were formally reported to SCC Streetlights division. However, clerk has received (26.02.2021) an email from Adrian Last, (Suffolk County Council Street Lighting Engineer, West & South Area, Growth, Highways & Infrastructure) <i>"This is something that we in Street Lighting have not been made aware of until now.</i> <i>Before any further information regarding approvals of street lighting adoption can be issued, the information received will be discussed further, and then any confirmation required to clarify our position will follow."</i> Clerk is therefore awaiting confirmation from SCC. Clerk to check progress on a monthly basis	Clerk
f.	<u>Purchase and installation of new noticeboards:</u> Clerk had prepared a report on types, sizes and costs of noticeboards. It was NOTED that Cllr Bibbey has found a source of re-cycled `man made` wood and these were thought to be excellent value. Self-healing backing is also available on these boards. Cllr Bibbey volunteered to utilise his considerable experience on the subject to report back to the next meeting	Cllr Bibbey
g.	<u>Noticeboard at the shops-</u> awaiting inscription "Eriswell Parish Council" and map on back. Cllr L Hall will speak to the supplier and ask that the noticeboard is finished off.	Cllr L Hall

	It was AGREED to supply more magnetic holders, Cllr L Hall will purchase.	
h.	<p><u>The Eriswell Parish Council History report</u> received from Mrs P. Brunning, copied by clerk to pdf documents, and sent to all Councillors in February 2021 was NOTED.</p> <p>It was agreed that a copy should be posted on the EPC website by Mr Tolmie, who manages the site on behalf of EPC.</p>	
i.	<p><u>Traffic/ delivery congestion on the Earlsfield Road</u> The notice informing residents of the ongoing work to find a solution to unwarranted traffic/ delivery congestion on the Earlsfield Road was NOTED.</p>	Appendix 2
j.	<p><u>Earlsfield: grass maintenance in 2021</u></p> <p>Councillors discussed the grass cutting at Earlsfield in the coming year. The councillors agreed in 2020 to cut the larger grassed areas as they were unsightly. This led to demands from residents that an ever increasing list of smaller areas were cut.</p> <p>It is not sustainable to cut someone else's grass, the money could be better spent elsewhere: it is the responsibility of the landowner, but the residents will look to the parish council to carry out the work.</p> <p>Councillors deliberated how the landowner could be made to take responsibility.</p> <p>Clerk to ask C/Cllr Noble to write officially to the landowner asking that the grass is cut.</p> <p>The invoices for payment could be sent to the landowner</p> <p>Volunteer community work parties were suggested but councillors felt it was unlikely that many people would come forward</p> <p>To be included on the March 30th 2021 Agenda</p>	Clerk
k.	<p><u>Earlsfield: additional bin installation and collection of additional waste</u></p> <p>The cost of collection of waste from WSDC is £37.13.per bin per annum (subsidised by WSDC Members).</p> <p>It had proved difficult to arrange waste pickups from the new bins as WSDC routes were completely full. It is unlikely that further pickup could be arranged given the current pandemic situation and staff shortages.</p> <p>Cllr Hall feels that, as the bin at the bus stop is usually empty, the collection on this bin could be reduced and the bin at the shop given additional empties.</p> <p>Clerk to check if this is feasible.</p>	Clerk
l.	<p><u>Council tax and USAF personnel contribution</u></p> <p>It is correct that USAF personnel and their landlords do not pay council tax. It is the building that is exempted, as decreed by the government. However, it transpires that an undisclosed amount is paid by the USAF to the District Council.</p> <p>Clerk is aware of an enquiry being made under Freedom of information to discover the amount and how the money is distributed.</p>	
m.	<p><u>Wood from fallen tree blocking the path at Roebeck</u> leads to walkers having to walk in the road at this point, which is dangerous.</p>	

	<p>Cllr Bibbey will ask Ms S Shepherd if this could be removed as the tree originally fell from Elveden Estate land.</p> <p>A `Horse and Rider` sign should be put up at the entrance to Bridle way no. 5.</p>	<p>Cllr Bibbey</p> <p>Appendix 3</p> <p>Clerk</p>
n.	<p><u>Local group of Parish Councils proposed by Beck Row Parish Council</u></p> <p>It has been proposed by Beck Row parish Council that a group of local parishes should be formed the allow a voice to these parishes</p> <p>Motion: That the council should join the group</p> <p>4 in favour 1 abstention: CARRIED</p>	
2021/234	CHAIRS ITINERARY and REPORTS (on the night)	
a.	<p><u>Chairs report</u></p> <ol style="list-style-type: none"> 1. Earlsfield planters to alleviate cars driving on grass only tracks: the Chairman has not noticed any offenders recently. Chairman has not done any more because we don't own land. 2. Dropped kerbs around the estate and by the shop/ bus stop to facilitate access wheelchairs, baby buggies and scooters: Clerk to look into this provision 3. Eriswell/ Earlsfield footpath: working out best way forward 	Clerk
b.	<p>Councillors reports, to include:</p> <ol style="list-style-type: none"> 1. Update on Eriswell Reading Room: talking with the Poors charity 2. Update from Eriswell Playing Field Committee: waiting on lease 3. Inspection of alleyways etc for litter (Cllr P Seaney) Next meeting 4. Potential playground at Earlsfield (Cllr J Seaney) Next meeting 5. Other reports from councillors: none 	
c.	<p>The Footpath Wardens Report and quotation were discussed.</p> <p>This work should be done by Suffolk County Council but the warden reports that this is very unlikely, and many more people are using the footpaths now. It was AGREED unanimously to spend £1,393.80 as described in the quotation</p>	Appendix5
d.	Web site administrators request regarding accessibility: AGREED unanimously	
2021/235	GOVERNANCE	
a.	Review of Eriswell Parish Council Asset Register AGREED unanimously	Appendix 6
2021/236	FINANCE/ AUTHORISATION OF PAYMENTS/ DONATIONS	
a.	The December 2020/ January 2021 itemised expenditure/ invoices for payment were unanimously AGREED and it was further AGREED to authorise signatories to sign the same outside of the meeting	Appendix 7
2021/237	FINANCIAL REPORT QUARTER 3	
a.	<p>To review and note the Financial Report Quarter Three (to Dec 2020):</p> <ol style="list-style-type: none"> 1. Cash book 2. Income 3. Bank reconciliation 4. Budget comparison 5. Bank Statements 	PAPER 14

2021/238	EXCHANGE OF INFORMATION	
	To exchange any relevant information at the discretion of the Chairman: none	
2021/239	EXCLUDED ITEM	
	It was RESOLVED that, under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed at item 2021/86 (commercially sensitive)	

Date of next scheduled meeting 30/03/2021

All to be asked to mute

Bring accounts to beginning of meeting

Time limit of meetings to be discussed

2021/240	To discuss the quotations for a second bus shelter, build on B1112 (Earlsfield) Only one received so far from 4 interviewed DEFERRED	
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9.23pm meeting closed

Appendix 1

TPOs

I hope that the attached may be of some help. Whilst I cannot see any TPO's in Eriswell old village area the bulk of the village falls within a conservation area which means that people are duty bound to inform our planning dept of any works they propose to do within that area. The protected tree in Earlsfield are clearly defined in the plan.

I must admit I haven't been up to the area for a while now, our tree officers are currently engaged in trying to get the current years inspection regime completed, which has been a bit of a challenge with the Covid-19 restrictions, if they are in that area I'll ask them to pop over and have a look around.

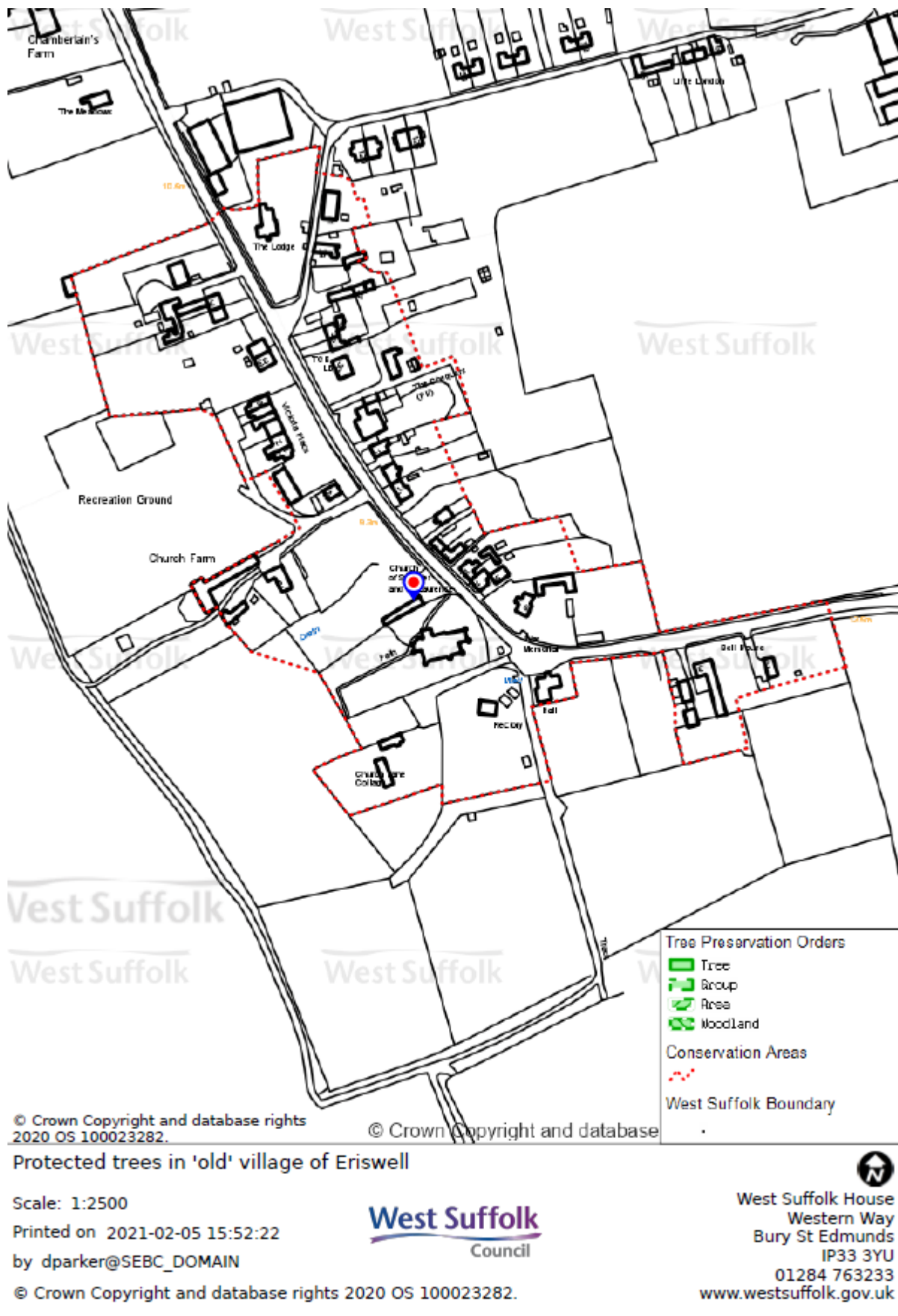
All the best

Damien Parker

Service manager



Protected trees at Earlsfield



Protected Trees in 'old' village



ERISWELL PARISH COUNCIL

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PUBLIC NOTICE

The Parish Council has recognised the issue of unwarranted congestion on the Earlsfield Road for some months and has been seeking resolution with US base authorities through the conduit of the RAF Commander, Sqn Ldr Jamie Turnbull.

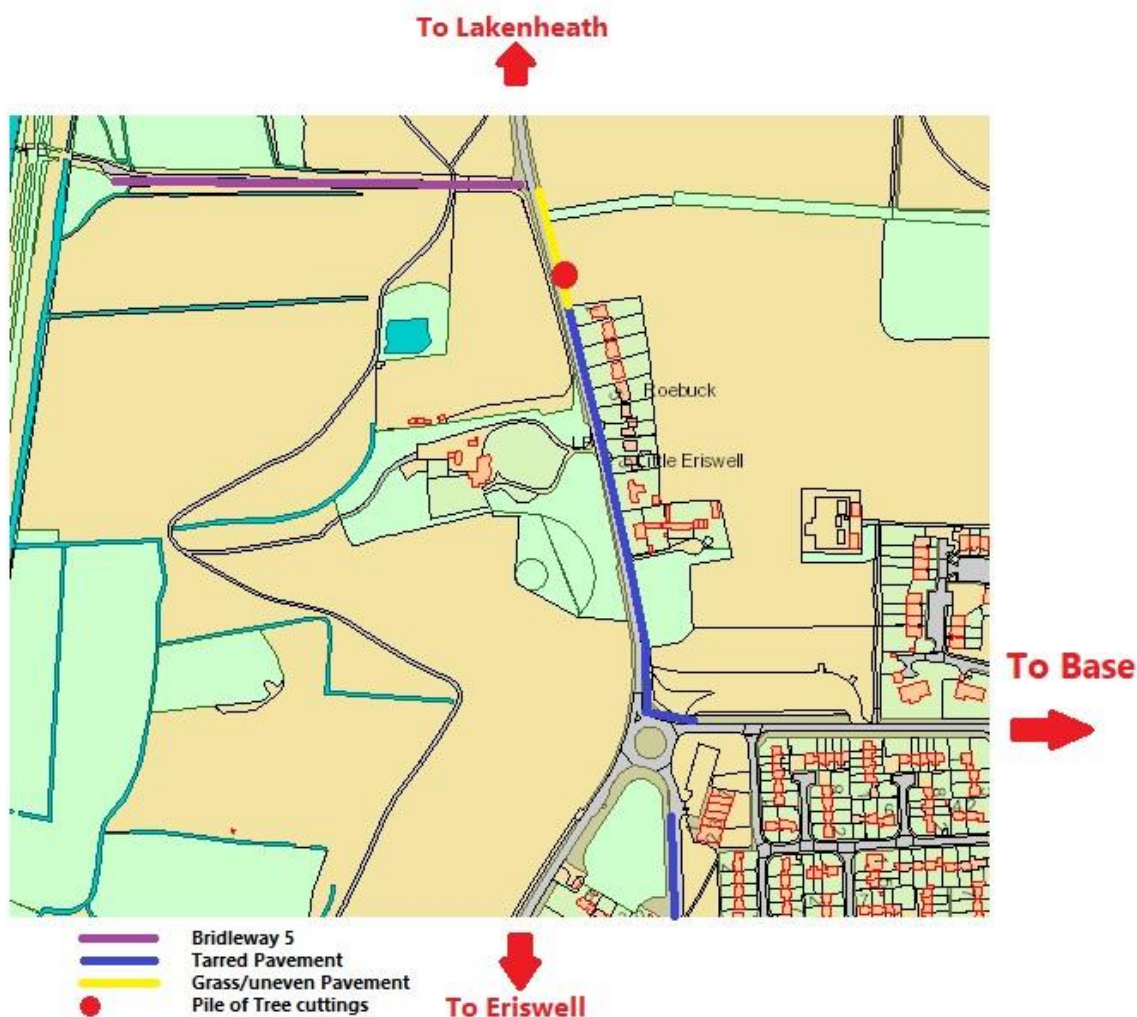
Presently the intent is to utilise the disused tarmac adjacent to the roundabout to provide an area for delivery vehicles to exchange their goods with residents. As this has been subject to a previous planning application, the area is also to be utilised by a used motor sales company.

The Parish Council believes that this arrangement will be concluded in the next few months once contractual negotiations with Elveden Estates (owner of the tarmac area) are concluded and leases signed.

In the meantime, the Parish Council would appreciate the continued forbearance of local residents whilst this much needed improvement is implemented.

Chairman, Eriswell Parish Council Jan/Feb 2021

Appendix 3



Appendix 4

Jennifer Gates <beckrowparishcouncil@gmail.com>

Mon 22/02/2021 16:44

?

My Councillors have asked me to write to you asking if your Councillors would be interested in forming a local group of Parish Councils initially to meet up via Zoom.

My Council feels that since Forest Heath amalgamated with St. Edmundsbury, our area (the former Forest Heath) is now very much the 'poor relations' of St. Edmundsbury and the specific requirements of our individual areas are not being addressed and are overlooked

We feel that if we show a united front on issues such as planning, highways, lack of litter clearing, development etc. we have a much better chance of being heard.

I would be grateful if, at your next meeting, you could put this idea to your Council and let me know how they feel about it.

Many thanks and please feel free to contact me if you need any more information.

Kind regards

Mrs Jennifer Gates
Clerk/RFO to Beck Row, Holywell Row
& Kenny Hill Parish Council
Tel: 01638-718886

Appendix 5

Num	Path Type	Item Type	Action Required	Quant	Date Logge	SCC I	Date A
1	Footpath	Finger Post	Finger Post on A1065 roadside to be added	1	4/May/2020	277450	
	Footpath	Waymark Post	New post must be added	8			
	Footpath	Waymark Sign	Waymark Sign to be added	14			
	Footpath	Finger Post	Wooden Finger Post on B1112 at reading room to be re-erected or replaced	1			
2	Footpath	Waymark Post	New post must be added	5			
	Footpath	Waymark Sign	Waymark Sign to be replaced/added	13			
3	Bridleway	Finger Post	Finger Posts on B1112 roadside to be added	1	4/May/2020	277444	
	Bridleway	Waymark Post	New post must be added	2			
	Bridleway	Waymark Sign	Waymark Sign to be replaced/added	4			
	Bridleway	Finger Post	Finger Post on A1065 roadside to be added	1	4/May/2020	277445	
4	Bridleway	Finger Post	Finger Posts on B1112 roadside to be added	1	4/May/2020	277442	
	Bridleway	Waymark Post	New post must be added	1			
	Bridleway	Waymark Sign	Waymark Sign to be replaced/added	2			
	Bridleway	Finger Post	Finger Post on A1065 roadside to be added	1	4/May/2020	277443	
5	Bridleway	Waymark Post	New post must be added	2			
	Bridleway	Waymark Sign	Waymark Sign to be replaced/added	14			
	Footpath	Waymark Sign	Waymark Sign to be replaced/added	6			
6	TBD						
8	Bridleway	Waymark Post	New post must be added	1			
	Bridleway	Waymark Sign	Waymark Sign to be replaced/added	13			
7	Bridleway	Finger Post	Finger Post on A1065 roadside to be added	1	15/Jul/2020	283608	
	Bridleway	Waymark Post	New post must be added	6			
	Bridleway	Waymark Sign	Waymark Sign to be replaced/added	12			
9	Bridleway	Waymark Post	New post must be added	4			
	Bridleway	Waymark Sign	Waymark Sign to be replaced/added	9			
10	Footpath	Finger Post	Finger Post on A1065 roadside to be added	1	15/Apr/2020	276509	
	Footpath	Finger Post	Finger Post on The Street heading to A1065 to be added	1	4/May/2020	277447	
	Footpath	Finger Post	Finger Posts on each side of A1065 to be added	2	4/May/2020	277449	
	Footpath	Finger Post	Finger Posts at both sides of the road where path crosses Mildenhall-Eriswell Road	2		TBD	
	Footpath	Waymark Post	New post must be added	3			
	Footpath	Waymark Sign	Waymark Sign to be replaced/added	7			

Appendix 5a



Garth Tolmie
Eriswell Parish Council
IP27 9QP

ESTIMATE

Ref No. JW15311/1
Dated 04/02/2021
Contact Garth Tolmie
Tel
Fax

Further to your recent enquiry I have pleasure in submitting our estimate as follows:-

Re : 4 Way Weather Waymarking Post and Discs

Item	Qty	Pack	Description	Unit Price	Total
A	15	Unit(s)	Waymarking Post with 4 way weather top Size: 100mm x 100mm x 1500mm in length Material: Green Oak Finish: Light oak stain	£57.00	£855.00
B	1	Unit(s)	Studio time to typeset and design waymarking discs *Footpath discs *Bridleway discs	£30.00	£30.00
C	1	Unit(s)	PDF Proof	£7.50	£7.50
D	52		Waymarking Discs with Fixing Holes - 2 Designs Size: 75mm Dia Material: 3mm Foamex Graphics: Full colour printed to face (no laminate)	£2.00	£104.00
E	1	Unit(s)	Pallet Delivery Charge - IP27 9QP	£165.00	£165.00
				Sub Total	£1,161.50
				VAT	£232.30
				TOTAL	£1,393.80

Proforma payment will be required.

Payment can be made by cheque, BACs or credit card, payable to Fitzpatrick Woolmer Design & Publishing Ltd

Cheques should be sent to the Head Office address below

Bank transfers - Sort code: 20-54-25 - Account no: 13568490

Credit card payments - contact our accounts department on 01634 711 771

Please note all estimates are valid for 30 days

All estimates are supplied subject to Fitzpatrick Woolmer's terms and conditions

I look forward to hearing from you in due course...

Appendix 6

ERISWELL FIXED ASSET REGISTER		2020/21		
	ITEM	PURCHASE VALUE	PURCHASE DATE	LISTED VALUE
DISPOSALS	none	0		0
PURCHASES	Bins at Earlsfield x 3 IEP	£749	01/04/2020	£749
	Noticeboard at Earlsfield shops	1080	04/06/2020	1080
	War memorial	nk		£26,923.00
	Junior Multiplay- Ice storm	nk		£14,121.27
	Toddler multiplay- Dragon	nk		£5,115.23
	Flat seat/ cradle swing	nk		£3,745.43
	Spring wobble board	nk		£1,117.81
	Metal seat springy	nk		£1,184.58
	Springy elephant	nk		£970.28
	Chain bridge	nk		£607.37
	Parallel Bars	nk		£352.14
	Balance beams	nk		£246.61
	Playground furniture	nk		£2,692.23
	Noticeboards	nk		£1,076.89
	Total assets			£59,981.84

Appendix 7

ERISWELL PC ACCOUNTS PAYABLE February 2021

PAYMENTS			
Payee	Item	Amount	VAT
N Glading	Salary February 2021	£391.56	
SCC	Streetlights	£1360.42	£226.74