



ERISWELL PARISH COUNCIL

Parish clerk: Nicola Glading

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MINUTES

of the meeting held on 28th SEPTEMBER 2021 at the Reading Rooms, Eriswell

Present:

Cllr L Hall (Chairman)

Cllr A Bibbey (Vice Chairman)

Cllr R Hall

In attendance: Mr Ian Poole (Places4people), Wg. Cdr. Stew Geary, Garth Tolmie (Footpath Warden),

Nicola Glading (Parish clerk) and three members of the public

2021/ 55	WELCOME and RECORDING OF MEETING Cllr A Bibbey (Vice Chairman) presided and welcomed all to the meeting.	
	No recording was declared.	
2021/ 56	APOLOGIES FOR ABSENCE	
a.	Apologies for absence were received from: Cllr P Seaney- overseas,	
b.	Cllr B Foster, Cllr S Frost: West Suffolk meeting, Cllr C Noble: West Suffolk meeting Councillors consented to accept the apologies received.	
2021/ 57	DECLARATIONS OF INTEREST	
	None	
2021/58	ERISWELL NEIGHBOURHOOD PLAN: Mr Ian Poole (Places4people)	
a.	<u>Summary of Mr Poole's update</u> Mr Poole was born in Mildenhall and knows the area well. He was Planning manager at St Edmundsbury until 6 years ago. <u>Process of Neighbourhood Plans</u> (introduced in 2011) Essentially a Neighbourhood Plan is a document which sets a planning framework for the parish, which will be used in planning decision making. It feeds information into the Local Plan (cannot go against the Local Plan) It covers the whole of the parish and Identifies local characteristics, primarily aimed at matters you would need planning permission for. The parish can add to if desired, addressing local issues/community issues. Typically takes around 2 to 2.5 years to complete. It has to be done correctly as it is a legal framework The first step is to set up a working group of councillors and volunteers <u>Key stages</u> NP Group produces the Plan West Suffolk Council consults on the Plan Goes to an independent examiner There may be changes at any stage West Suffolk Council will then call a referendum (like an election) Costs: should cost PC nothing Govt grants are available up to £10k Design and design guidance (additional) levers the NP Group in for free technical support (up to £8k)	

	<p>Total cost estimate £8-10k for Eriswell</p> <p>Mr Poole, as consultant will keep EPC on the right track</p> <p>Q: What about windows in conservation area if we put in an NP?</p> <p>A: This would require an Article 4 direction (through district councillor) Maybe get some design guidance in place? Prudent to check if there was an Elveden covenant in place?</p> <p>Q: Lords walk has 572 houses zero facilities would an NP solve this?</p> <p>A: West Suffolk Council are doing a new Local Plan, Jan/ Feb next year i.e. consultation identifying where development is going to take place / if the open spaces at Lords walk are identified have to object. If West Suffolk Council said there is to be no building, may be an opening for the group to negotiate. If the village envelope is tight, could alter this with a Neighbourhood Plan. Affordable housing could be allowed if designated 'exception site'</p> <p>Mr Poole suggests that EPC wait and see what's in the local plan in January 2022 Parish plan or Neighbourhood plan?</p> <p>Funded under localism act</p> <p>US residents would feed into the conversation</p>	
2021/ 59	PUBLIC PARTICIPATION	
	None	
2021/60	UPDATES FROM COUNTY/DISTRICT COUNCILLORS	
a.	<p>Update from Wg. Cdr. Stew Geary: He has been in post for nearly 4 months. The Station was awarded best installation in US air force great accolade (top award)</p> <p>August</p> <p>Hockwold have asked for meeting about the pledge</p> <p>Wg. Cdr. Stew Geary will check records on street lighting</p> <p>Deliveries- plans are going ahead but not sure will be done by end of month MOD are taking the land on a lease on behalf</p>	Wg. Cdr. Stew Geary sending summary: to follow
b.	To receive an update from C/Cllr Colin Noble/ not present	
c.	To receive an update from West Suffolk D/Cllr S Frost/ not present	
2021/ 61	MINUTES OF THE PARISH COUNCIL MEETINGS held on 21st July 2021	
a.	The minutes of the council meeting held on 21 st July 2021 were unanimously APPROVED and the Chair authorised to sign the same.	Website
b.	Business remaining from previous meeting, not on this agenda: Earlsfield Litter pick was rained off- new date 16 th October 2021, meet at shops 9am	
2021/ 62	CO-OPTION OF NEW COUNCILLOR	
a.	<p>The were no candidates present.</p> <p>Clerk to check if Jane Seaney is continuing to administer the Eriswell Parish Council Facebook page and ask her to include information on becoming a Councillor.</p>	Clerk (email JS 04.09.2021)
2021/63	RENEWAL OF ERISWELL PARISH COUNCIL INSURANCE	
a.	<p>The six quotations obtained by the clerk were considered. It was unanimously AGREED to change to BHIB (Aviva) who could offer a three year Long term Agreement including Keyman and Terrorism cover for £736.55</p> <p>Clerk to arrange inception wef 01/10/2021 with BHIB</p>	Clerk
2021/64	FINANCE/ AUTHORISATION OF PAYMENTS/ DONATIONS	
a.	The September 2021 expenditure was unanimously APPROVED for payment and signatories authorised to sign the relevant cheques	Appendix A

b.	The Clerks report on Quarter 1 accounts was RECEIVED : (i) Expenditure (ii) Income (iii) Bank reconciliation (iv) Budgets	
2021/65	MATTERS RELATING TO PLANNING FOR ERISWELL (None on original agenda) DC/21/1815/HH Expiry date 19/10/2021 received from WSC and sent to all councillors (too late for original agenda) Because the comment on this had to be received by WSC Planning by 18 th October i.e. prior to the next meeting, councillors considered whether an Extraordinary Meeting should be called. However, it was not thought to be a contentious application and councillors AGREED : No Comment (Cllr P Seaney had commented by email – no objection)	Planning Officer Isabella Taylor informed 04.10.2021
2021/66	MATTERS RELATING TO STREET LIGHTING	
a.	Update on Earlsfield street lighting units handed over to SCC, specifically Radcliff Road: this had been mentioned by Wg. Cdr. Stew Geary at 2021/60 a.	
b.	Update on replacement to LED at Eriswell village: ongoing	
c.	Update on repair of post at Eriswell village and relocation of dog waste bin: ongoing	
d.	Update on non-working unit outside the Reading Rooms: reported, ongoing	
2021/ 67	MATTERS RELATING TO STREET FURNITURE	
a.	Noticeboard at the shops- inscription “Eriswell Parish Council” and map on back: clerk had visited the person that built the board and has been assured that he will place “Eriswell Parish Council” at the apex, as previously agreed. In terms of the map to be burnt on the back, EPC were asked to supply the map outline. Cllr R Hall agreed to look at a map and report back to the next meeting.	
b.	Councillors considered the purchase of a speed indicator device (SID) as the posts are in situ. It was unanimously AGREED to purchase the Westcotec device, at £4,330.00. Clerk to place order C/Cllr Noble had said “Yes absolutely committed to help with the speed signage. The budget is getting committed so the sooner the better to know what contribution you are asking for”. Clerk to apply to C/Cllr Noble.	Appendix B Clerk Clerk
c.	Update on the purchase of a larger combined rubbish/ dog waste bin outside Earlsfield shops: Clerk had visited the Bulgogi take away food outlet, asking for a contribution to the cost of collection, as much of the shops waste ends up in EPC bin. This was refused. Councillors had observed that the bin at the bus stop is not used frequently. It was unanimously AGREED that the bus stop bin could be moved to the shops. Clerk to order fixings and let West Suffolk waste collection team know that the bin is being moved.	Clerk
d.	Councillors considered the purchase and installation of new bus shelter at Earlsfield, opposite the existing on the B1112, as described at Appendix C It was unanimously AGREED to investigate the subject further, asking for a firm quotation .	Appendix C Clerk

e.	Update on Notices (dog fouling) on the footpath running alongside no. 36 The Street Eriswell. The clerk had supplied two notices, which included the fine payable for immediate use. Clerk to contact West Suffolk Council again to ask if they can supply authoritative notices mentioning the fine payable.	Clerk
2021/68	MATTERS RELATING TO GRASS/ HEDGE CUTTING	
a.	The clerk informed the meeting that the owner of the Earlsfield Open spaces, Mr Qar Yand, had agreed to pay for the grass cuts. This news was gratefully received and Mr Yand thanked for his contribution.	
b.	Update on corner hedge cutting (Little London): the depth of the cut is inadequate.	
c.	Template for Emergency Plan and Draft Emergency Plan: Deferred	
d.	Update on hazardous collapsing building (Sparks Farm): clearly no action has been taken by the property owner and the collapsed building remains unstable and closer to the B1112. Clerk to ask West Suffolk for assistance.	
2021/69	PARISH COUNCIL EVENTS	
a.	To consider plans to celebrate the Queens Platinum Jubilee (June 2022) Next meeting	
2021/70	GOVERNANCE	
a.	The Councillors Interests Flow Chart was RECEIVED	Appendix D
2021/71	CORRESPONDENCE	
a.	Councillors considered EPC response to West Suffolk Local Plan: September 2021 review of services and facilities. Councillors to send individual comment to Clerk for collation.	
b.	Delegated representatives from EPC at the new West Suffolk Parish Group (email from Jennifer Gates sent to councillors 17 th September 2021) Chair/Vice Chair/ clerk (inaugural meeting to be confirmed)	
2021/ 71	CHAIRS ITINERARY and REPORTS (on the night)	
	(i) Chairmans report: none (ii) Councillors' reports, to include: 1. Update on Eriswell Reading Room work is ongoing / slugs out of system 2. Update from Eriswell Playing Field Committee: Cllr Bibbey has written his social history. 3. New person in post at Elveden Estates: priority is to establish a good relationship (iii) Report from Eriswell Footpath Warden, G Tolmie: working on posts, GTs previous contact has now left SCC	
2021/72	EXCHANGE OF INFORMATION Mrs Pearl Brunning received the British Empire Medal last Tuesday at Bruisyard Hall and was heartily congratulated by the Councillors.	Appendix E

Meeting closed 9.04 pm

Appendix A

ACCOUNTS PAYABLE SEPTEMBER 2021				
ERISWELL PC				
Payee	Item		Amount	VAT
N Glading	Salary August 2021		£391.56	
N Glading	Salary September 2021		£391.56	
N Glading	Stationary from Wilco (divided by 3) £11 + expenses July Aug Sept £78 + £21 ink jets (divided by 3)		£109.00	
After agenda Suffolk online	Suffolk online		£60.00	£10.00
BHIB Insurance	3 year LTU insurance agreed at the meeting		£736.55	
RH Landscapes	9/07/2021 cut Earlsfield		£210.00	£35.00

Appendix B

Eriswell Parish Council Speed Indicator Device

All excluding VAT

1	Westcotec unit-portable	£3,175.00	includes 2 batteries
2	Solar back up system	£615.00	
3	Data collection - Bluetooth	£350.00	
4	Two additional bracket sets	£100.00	
5	Three sets padlocks	£90.00	
	TOTAL	£4,330.00	

VAT £866.00

04/09/2021- original quote confirmed by Will

Deliver to:

Cllr L Hall (Chairman)

2 Dogwood Walk

Earlsfield

RAF Lakenheath

IP27 9QP

Appendix C

Sent 03.07.2021- email from clerk

Hello Councillors

Just received an answer from SCC about the new bus stop, see below. Obviously, this is not the one we were wanting but I was drawn to the fact that SCC will provide ownership/ongoing maintenance of the shelter. This to be considered properly at our next meeting: I just wanted to give you a heads up on progress.

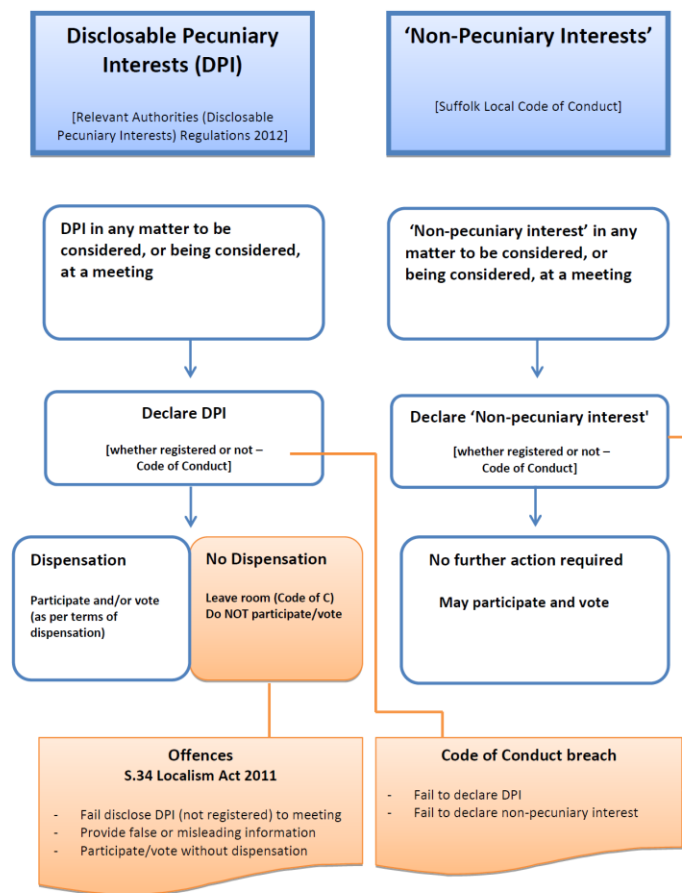
" When we added the raised kerb and hardstanding area back in 2016 space was created for a shelter even though we did not have funds to install one at the time. As such, if the parish are able to pay for one I would have no issue with this. Indeed, I would be happy to facilitate the ordering of one to match that opposite via our preferred supplier Shelter Solutions on your behalf. That way you would benefit from the slight price advantage we have as a regular customer with them. As this would be to the Suffolk Standard design I could also take on ownership/ongoing maintenance of the shelter, I just can't afford to buy it in the first place!

The most recent of this style we had installed was £4,286 although as that includes an element of distance and travel time I would need to get them to give us a firm quote. This does give you a figure to aim for though.

You are also able to go for a different supplier, although I would not be able to assist much more in that case or take on any long-term responsibility. All you need to proceed that way is a street furniture licence - more details of which are here: <https://www.suffolk.gov.uk/roads-and-transport/highway-licences/street-furniture-licence/> "

Appendix D

Councillor Interests at Meetings



Appendix E

On Tuesday 21st September, dignitaries gathered at Bruisyard Hall for a special celebration which not only included the investitures, but also acknowledged other royal honours awarded to Suffolk businesses and voluntary organisations. Lord Lieutenant of Suffolk, Clare, Countess of Euston, hosted the event and praised the work and achievements of those recognised.

She said: "Today has seen the most extraordinary gathering of Suffolk's talent, compassion and commitment to community. It makes me very proud of this wonderful county and all those who have merited an honour from HM The Queen."

Eriswell`s own Mrs Pearl Brunning received the British Empire Medal for her services to the community in Eriswell



