



ERISWELL PARISH COUNCIL

Parish clerk: Nicola Glading

Phone: 01842 337488

Email: eriswellparishclerk@outlook.com

Website: <http://eriswell.onesuffolk.net>

MINUTES of the ERISWELL PARISH COUNCIL MEETING

held on 29th September 2020 at 7.00pm

This meeting was held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 These Regulations came into force 4th April 2020 UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5

Present:

Cllr L Hall (Chairman)

Cllr A Bibbey (Vice Chairman)

Cllr J Seaney

Cllr B Thomas

Cllr R Hall

In attendance: Three members of the public, Mr P Seaney and N Glading, parish clerk. C/Cllr C Noble had attempted several times to access the meeting but was unsuccessful


Prior to the meeting	A one minute silence in memory of D/Cllr D Gathercole was observed	
2020/ 156	RECORDING OF MEETING	
	None	
2020/ 157	APOLOGIES FOR ABSENCE	
a.	Council to receive apologies for absence D/Cllr S Frost, Wg. Cdr. Jamie Turnbull. C/Cllr C Noble had attempted several times to access the meeting but was unsuccessful	
b.	Councillors consented to accept the apologies received	
2020/ 158	DECLARATIONS OF INTEREST	
	None	
2020/ 159	PUBLIC PARTICIPATION	
	<p>A member of the public reported that there are serious issues with traffic driving past the Volvo showroom/ Barbers/ Antique shop on the B1112. The situation is out of control, with overtaking at 70mph in a 30 mph limit. The Police set up speed enforcement about once a fortnight.</p> <p>A traffic calming system as in in Fordham was suggested: cars have to come to a standstill and give way. Cllr Bibbey commented that this might not be possible as it is in a conservation area. Road signs 'No Overtaking' may be beneficial.</p> <p>Cllr Thomas has asked a councillor but has received no reply.</p> <p>It was AGREED that the clerk would organise a meeting with SCC Highways onsite to move an initiative forward.</p> <p>It was further RESOLVED that the clerk would investigate a Community Speedwatch project. Six volunteers would be happy to take part. Clerk to ask again if Lakenheath PC will lend EPC their speed gun.</p> <p>Volunteers: Cllr R Hall, Cllr A Bibbey, Cllr B Thomas, Garth Tolmie, Andrew Jones and David May have expressed an interest - clerk to ask Mr May</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
2020/ 160	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
a.	To receive an update from Wg. Cdr. Jamie Turnbull: apologies had been received	

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b.	To receive an update from C/Cllr Colin Noble (Report emailed to all councillors 31/08/2020)	
c.	To receive an update from D/Cllr Frost: apologies had been received	
2020/ 161	MINUTES OF THE PARISH COUNCIL MEETING held on 28th JULY 2020	
a.	The minutes of the meeting held on 28 th July 2020 were unanimously AGREED and Parish Council meeting and to authorise the Chair to sign the same.	
b.	It was AGREED that delegated authority be given to the Chair to sign the minutes outside of this meeting	
c.	Business remaining from previous meeting, not on this agenda: none	
2020/ 162	CO-OPTION OF NEW COUNCIL MEMBERS	
a.	Mr Paul Seaney was nominated, proposed and seconded There were no other nominations It was unanimously AGREED that Mr Paul Seaney is co-opted as an Eriswell Parish Councillor. It was further AGREED that the Acceptance of office could be signed outside of the meeting	Clerk
b.	The six-month rule concerning Councillor non-attendance was NOTED	
2020/163	MATTERS RELATING TO THE SQUARE (from July meeting)	
a.	Update on: (i) Noticeboard at the Square: a member of the public has reported that water is getting into the bottom corner of the noticeboard - Cllr Bibbey will arrange (ii) Village sign at the Square: a member of the public reported that the flints at the base need repointing, and a flint has fallen out - Cllr Bibbey will carry out the work, he has the necessary tools and materials	Cllr Bibbey Cllr Bibbey
2020/ 164	MATTERS RELATING TO PLANNING FOR ERISWELL https://planning.westsuffolk.gov.uk/onlineapplications/	
a.	DC/20/0983/TPO: The application was considered Location 11 Oak Lane Raf Lakenheath IP27 9RJ https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=QC0CDSPDLWM The decision was to SUPPORT (Replace with another tree)	
b.	DC/20/0958/HH: The Planning Application - Dropped Kerb Location 12 The Street Eriswell Suffolk IP27 9BH was considered. https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=QBSXU4PDLUHO The Councillors agreed with SCC Highways that unless proper provision can be made so that a vehicle could turn round safely to enable the vehicle to come out forward onto the road the project is not safe. It would be dangerous, given the proximity of a blind bend, to reverse a car out of the space. Given the issues of speeding in the village, Councillors are apprehensive that an accident would result. Unanimous Decision: OBJECTION on grounds of: i. Highway safety ii. Insufficient evidence of an ample turning circle which would allow a vehicle to drive forwards onto the B1112	
c.	DC/20/0122/FUL: RE CONSULTATION To consider the Planning Application - 1 no. office (Class B1) and 2 no. flexible units for retail/professional services (Class A1/A2) with associated servicing space, Shopping Centre Earls Field Raf Lakenheath IP27 9RX	

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	https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q4EYTPDJWN00 Unanimous Decision: OBJECTION Although the original application was supported, Eriswell Parish Councillors would point out that usage has changed over recent months and the parking is very inadequate and overcrowding frequently occurs. It is evident that the parking guidance from West Suffolk is not adhered to: additionally, there are no disabled persons parking spaces, or any electric charging points	
d.	The News about Lakenheath School planning appeal (from Mr Tolmie) was NOTED https://www.bbc.com/news/uk-england-suffolk-54084380 The 2017 report failed to address traffic capacity Mildenhall/ Lakenheath	
e.	Sunnica Energy Farm: statutory consultation (email sent to cllrs 23/09/2020) Clerk to re-send the consultation to Re-send to Councillors (sent 29/09/2020) Discuss at next meeting	Clerk
2020/ 165	INSURANCE RENEWAL QUOTATIONS	
	The Councillors discussed four quotations for the Parish Council insurance due in October 2020. It was unanimously AGREED to accept Penn Insurance policy on a one year basis at £ 646.77	
2020/166	COUNCILLORS TRAINING (email sent 18 th September 2020)	
	Councillors NOTED the parish councillor training available at: https://www.salc.org.uk/training-2/councilloronlinemodules/	
2020/167	REQUEST FROM COUNCILLOR	
	Cllr Thomas suggested inviting the landowners of the spaces in Earlsfield to a planning meeting about options for use of the open spaces on the estate Councillors AGREED that the necessary initial step will be to seek Input from West Suffolk planning department on the best way forward before proceeding. Clerk to ask West Suffolk planning officers for a zoom meeting.	Clerk
2020/168	REQUEST FROM S OSBORNE (HOUSING NEEDS SURVEY)	
	It was AGREED to invite Ms S Osborne to the next meeting on 27 th October 2020.	Clerk
2020/169	REQUEST FROM A RESIDENT (ADDITIONAL GRASS CUTTING at EARLSFIELD)	
a.	A resident has requested additional grass cutting at Earlsfield. It was AGREED to ask RH Landscapes to cut the original area, plus the areas identified by Cllrs Hall and Seaney, plus the area identified by the resident. This will be the final cut of the season	Clerk
	SIGNAGE AT THE SHOPPING CENTRE EARSFIELD	
a.	The example of totem style signage was NOTED Clerk to look into similar signage. This will need to be considered when councillors discuss the 2021-2022 budget and precept increase	Clerk
2020/170	CHAIRS ITINERARY and REPORTS	
a.	<u>Chairs report</u> (i) The letter to the Earlsfield community has been delivered, many thanks to the councillors who helped with delivery. There have been two replies, one about the need for play equipment and the second about allotments. Clerk has replied to both	

	<p>(ii) The letter to Base Commander and other Base personnel was sent. Clerk has received a reply from Sarah Shepherd, RAF Community Relations Officer:</p> <ol style="list-style-type: none"> 1. There is no quick solution; the base are very aware of the problem and it is being worked on; Ms Shepherd mentioned it again to Wg Cmdr. Turnbull yesterday 2. The area at the back of the shops is not owned by the MoD, but by owned by Elveden Estates, therefor not feasible as a delivery site 3. The Amazon website is not helpful, it publicises 'by the shops' as the designated delivery site <p>The Base must come up with a compound to accept their deliveries Chair will put the message onto Facebook, may be advisable to have an Eriswell Parish Council FB page, only as a reporting site. It was agreed that the EPC FB site would not permit interaction</p> <p>(iii) Cars that are driving on the grass at Earlsfield, it was AGREED that a solutions would be to position tree trunks on the dropped kerbs. It was agreed to ask Mr Sansom and Mr King, who work at Elveden estates</p> <p>(iv) Clerk to contact contractor and arrange next grass cut at Earlsfield, which should include all the areas, not just the large areas as previously specified but the smaller areas as identified by Cllrs Hall and Seaney. Note that this expense should be included in budget/ precept setting later in the year</p> <p>(v) Update on outcomes of meeting 11th July 2020 with C/Cllr Noble and D/Cllr Frost Clerk has had conversation with Keith Sansom SCC Highways regarding positioning of SID posts: complicated rules may mean EPC cannot have exactly where they were applied for, e.g. SID post has to be within 100 yards of speed sign, impaired visibility, unsuitability of verges for post Clerk will obtain a diagram of the sites that would meet with SCC Highways approval</p>	<p>Cllr Hall</p> <p>Cllr Bibbey</p> <p>Clerk</p> <p>Clerk</p>
b.	<p><u>Councillors reports</u></p> <p>(i) Cllr Bibbey gave an update on Eriswell Reading Room: waiting for a meeting between the Reading Room Committee and The Poors Charity</p> <p>(ii) Cllr Seaney gave an update on Eriswell Recreation Ground Committee: A really good AGM and first meeting have been held, meetings will be monthly. It is evident that we are moving things along that have been dormant for a long time</p> <p>(iii) Cllr Hall reported that the new Earlsfield noticeboard is ready to be installed. A meeting was arranged, Cllr Hall, Cllr Seaney, Cllr Thomas and the clerk for 4pm 30th September at the shop area to decide on the noticeboard positioning. Cllr Hall reported that she is obtaining quotations to renovate the two noticeboard on the B1112 that have no acrylic covering which render them virtually unusable</p>	<p>Cllr Hall</p> 

2020/171	MATTERS RELATING TO AUDIT and GOVERNANCE	
a.	The Clerk reported on the implementation of advice from the external auditor's report: this is being progressed	Clerk
b.	The amendments to the Standing Orders and Financial Regulations were unanimously AGREED	
2020/172	FINANCE/ AUTHORISATION OF PAYMENTS/ DONATIONS	
a.	The itemised expenditure/ invoices for payment were unanimously AGREED and it was RESOLVED that authorised signatories may sign the same outside of the meeting	Appendix 1
b.	The Quarter One 2020-2021 Cashbook, Income, Bank Reconciliation and Budget against Expenditure spreadsheets were unanimously APPROVED It was further RESOLVED that the Chairman may sign the same outside of the meeting	
c.	To discuss the allocation of Reserve monies Deferred	
d.	The request from the Clerk that the NJC National Pay Agreement is implemented was unanimously APPROVED	
e.	The Statement from Santander Bank was NOTED The clerk was congratulated on taking this forward	
2020/174	EXCHANGE OF INFORMATION	
	a) To exchange any relevant information at the discretion of the Chairman None	

Date of next scheduled meeting: OCTOBER 27th 2020 7pm Zoom

Meeting closed 9.08pm

Appendix 1

**ERISWELL PARISH COUNCIL
ACCOUNTS PAYABLE SEPTEMBER 2020 MEETING**

<u>Payable to</u>	<u>Amount</u>	<u>VAT</u>
Salaries (August 2020)	£336.66	
Salaries (September 2020)	£336.66	
HMRC	£130.00	
Clerks Office expenses £2.45 postage + £15.10 office supplies+ £2.10 card (see copies receipts below)	£ 19.65	
SALC (Membership subscription)	£176.44	
SALC (Accessibility training)	£7.50	£1.25
SALC (Planning webinar)	£10.00	£1.67
RH Landscapes (Grass cutting at Earlsfield 02/07/20 and 02/08/20)	£468.00	£78.00
SALC (Provision of Payroll services 6 month period ending 31 st March 2020)	£54.00	£9.00
Came and Company (Insurance)	£646.77	

