

ERISWELL PARISH COUNCIL

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MINUTES ERISWELL PARISH COUNCIL MEETING held on TUESDAY JUNE 30th 2020 via the Zoom platform

This meeting was held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

These Regulations came into force 4th April 2020 UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5

(Meeting held on the Zoom platform. The link to attend the meeting was published on the EPC website)

Present:


Cllr L Hall


Cllr A Bibbey

Cllr J Seaney

Cllr B Thomas

In attendance: N Glading (Parish Clerk) and Garth Tolmie (Eriswell Parish Council footpath warden) and Mr R Hall

2020/128	RECORDING OF MEETING	
	None	
2020/129	APOLOGIES FOR ABSENCE	
	a) Apologies for absence were received from C/Cllr C Noble and D/Cllr D Gathercole b) Councillors consented to accept apologies received	
2020/130	DECLARATIONS OF INTEREST	
	None	
2020/131	PUBLIC PARTICIPATION	
	None	
2020/132	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
	a) To receive an update from Wg. Cdr. Jamie Turnbull (not present) b) To receive an update from C/Cllr Colin Noble (not present) c) To receive an update from D/Cllr Gathercole and or D/Cllr Frost (not present)	
2020/133	MINUTES OF THE PARISH COUNCIL MEETING held on 26th May 2020	
	a) The minutes of the March 2020 Parish Council meeting were RECEIVED and unanimously AGREED . It was AGREED that the Minutes could be signed outside of the meeting. b) Business remaining from previous meeting, not on this agenda. (i) Questions from member of the public sent to County and District Councillors 3 rd June 2020: There have been no replies	
2020/134	CO-OPTION OF NEW COUNCIL MEMBERS	
	a) It was unanimously AGREED to co-opt Mr Richard Hall. It was further AGREED that the relevant co-option papers could be signed outside of the meeting. (Co-option to remain on Agenda)	

2020/135	MATTERS RELATING TO PLANNING FOR ERISWELL https://planning.westsuffolk.gov.uk/onlineapplications/	
	None	
2020/136	MATTERS RELATING TO STREET FURNITURE	
	<p>a) Update on installation of litter bins at Earlsfield: EPC are waiting for an agreement about collection from West Suffolk Council. It was AGREED to ask D/ Cllr S Frost to help: the bins cannot be installed until there is a disposal programme</p> <p>b) Cllr Hall Updated on the purchase and installation of the noticeboard at Earlsfield: the board is ready and the manufacturer has offered to decorate the rear with a map of Eriswell. Mr Tolmie agreed to supply the map to Cllr Hall.</p> <p>c) Update on offensive bin at Earlsfield behind the shops: Clerk has tried to engage Cllr Frost in the matter. It was AGREED that Clerk should arrange for collection of large waste from WSDC, Cllr Hall to confirm whereabouts of a second offensive bin. D/Cllr Frost to be asked to assist</p>	Clerk
2020/137	MATTERS RELATING TO OPEN SPACES AT EARLSFIELD	
	<p>a) The Improper use of the open spaces at Earlsfield was NOTED: to remain on agenda pending information</p> <p>b) Clerks update on grass cutting at the Earlsfield shopping area: It was AGREED to pay an extra £20 to RH Landscapes to cut the grass at the front of the shops at Earlsfield. Clerk had met with Luke Hamill and explained the issue. The grass on the estate will be cut on Saturday or early next week. Cllr Thomas reported that grass is growing on some footpaths. These need to be identified and Clerk to ask RH Landscapes for a quote to spray with weed killer. It was AGREED that this would be after a thorough litter pick: clerk to ascertain if WSDC depot is open in the light of COVID19 shut down.</p> <p>c) The councillors discussed the need to be more visual on Lords Walk Face Book page: clerk to draft letter to go to all residents to remind them this is 'Our Community' and circulate the draft to councillors. Councillors to deliver. It was RESOLVED that the Chairman would write to the Base Commander highlighting the issues that were due to USAF personnel, i.e. Dumping of unwanted goods. It was unanimously AGREED that more direct action should be taken as the USAF personnel are creating real problems: Base personnel should pay for their unwanted items to be collected when they leave. Clerk to arrange meeting with C/Cllr Noble and D/Cllr Frost to enumerate and seek answers to the problems.</p>	<p>Cllr Thomas</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
2020/138	MATTERS RELATING TO SPEEDING INITIATIVES/ PARKING/ ROAD SIGNAGE	
	<p>a) Update on Speed Indicator Device: (ongoing) clerk to send contact details to Cllr Thomas</p> <p>b) Removal of 30mph signs to the top of the hill 'Lakenheath side' and installation of speed signs onto the redundant posts (ongoing) Cllr L Hall will contact Highways</p> <p>c) Councillors discussed potential measures to alleviate the traffic hazards caused by delivery vans/ cars parking on Earlsfield road. There are many delivery drivers - a major offender is the 'Amazon lady' as USAF personnel meet her on the Earlsfield road, creating a bottleneck</p>	<p>Cllr Thomas</p> <p>Cllr L Hall</p> <p></p>

	<p>of traffic and people. It is apparent that the garage on Base has tyres delivered on the Earlsfield Road. This situation is both dangerous and unacceptable to local people. The USAF Base should make an alternate provision for their USAF personnel and businesses to pick up their orders. The USAF Base has caused this problem and it is not acceptable that the community should live with it. There is an existing designated delivery entrance on the A1065. It was RESOLVED that the Chair to write to base Commander. Clerk to draft the letter to the Commander, contact Wg. Cdr. Jamie Turnbull and the community liaison officer, Sarah Stevens.</p>	Clerk
2020/139	CLERKS REPORT, CHAIRS ITINERARY and REPORTS (on the night)	
	<p>a) NOTED: Clerks report on Public Rights of Way responsibilities</p> <p>b) Chairs report: The Chairman went to see USAF Autos garage to ask for the sign close to `Taylors` Little Eriswell but there has been no response. Clerk to contact WSDC enforcement</p> <p>c) Councillors Reports:</p> <ul style="list-style-type: none"> (i) Cllr Thomas reported that the grassed area on the left hand side of the shops is being used as a car sales area. Clerk to ask if change of use planning has been sought (ii) Cllr Tomas reported that the wire going to 7/9 Cedar Close has not been dealt with. Cllr Thomas will ring BT open reach and complain that they have put up one of their wires very shoddily (iii) Cllr Thomas reported that the defibrillator address is RAF Lakenheath, which causes confusion and services will not attend. Cllr Hall will look into the defibrillator ownership as EPC cannot change the address. (iv) Cllr Thomas reported that the `Reliable Rentals` sign that was obstructing the footpath has been taken down. (v) Cllr Thomas has made enquiries to the Land Registry regarding the ownership of the grassed open spaces at Earlsfield, results are awaited. (vi) Cllr Seaney asked for clarification on the yellow bollards blocking the road behind shops. This was blocked by Highways for the safety of the residents as it was used as a cut through. It was thought that unblocking the road is not feasible as the bollards are there for the safety of the estate <p>d)</p> <ul style="list-style-type: none"> (i) Update on Eriswell Reading Rooms: Cllr Bibbey is awaiting meeting with Poors Charity. It is envisaged that the Hall car park could be enlarged by using some of the Poors land. Cllr Bibbey has obtained a gate and fencing which he will renovate and erect on the left-hand side of the Hall to protect the oil tank. To remain on agenda. (ii) Update on Eriswell Playing Field Committee: a meeting is arranged for 14th July with Bob Shimmon, David King, Cllrs Bibbey, Seaney, L. Hall and the clerk. 	<p>Clerk</p> <p>Cllr L Hall</p> <p><i>gnt</i></p>

2020/140	STATUTORY BUSINESS																										
	a) The Accounting Statements for the year ending 31 st March 2020 as transposed onto the AGAR were considered and unanimously APPROVED . It was AGREED that delegated authority be given to the Chairman and clerk to sign the relevant forms outside of the meeting.																										
	b) Annual Accounts 2019 to 2020 (i) The Certificate of Exemption (Part 2) 2019-2020 was unanimously AGREED . (ii) The Annual Governance Statement (Section 1) 2019-2020 was unanimously AGREED . (iii) The Accounting Statements for the year ending 2020 31 st March 2020 /AGAR (Section 2) were unanimously AGREED . (iv) The Annual Internal Audit Report for the year ending 31 st March 2020 as produced by the Council's appointed Internal Auditor was RECEIVED and ADOPTED . The actions on the recommendations to be discussed at a future meeting. (v) It was unanimously AGREED that the Clerk be paid the Allowance for Working from Home effective 1 st April 2020 (£6 per week from April 2020 as per HM Revenue and Customs Guidelines)																										
2020/141	FINANCE/ AUTHORISATION OF PAYMENTS/ DONATIONS																										
	a) The itemised expenditure as listed below were unanimously AGREED and the signatories authorised to sign the relevant cheques: ACCOUNTS PAYABLE JUNE 2020																										
	<table><tr><th><u>Payable to</u></th><th><u>Amount</u></th><th><u>VAT</u></th><th></th></tr><tr><td>Clerk – salary (June 2020)</td><td>£336.66</td><td></td><td></td></tr><tr><td>HMRC Quarter 1</td><td>£129.80</td><td></td><td></td></tr><tr><td>Information Commissioners Office membership for Eriswell Parish Council</td><td>£ 40.00</td><td></td><td></td></tr><tr><td>RH Landscapes (grass cutting Earlsfield)</td><td>£210.00</td><td>£35.00</td><td>(Received after agenda sent out)</td></tr><tr><td>Cllr Thomas: re-imburement for map purchase</td><td>£ 6.00</td><td></td><td></td></tr></table>	<u>Payable to</u>	<u>Amount</u>	<u>VAT</u>		Clerk – salary (June 2020)	£336.66			HMRC Quarter 1	£129.80			Information Commissioners Office membership for Eriswell Parish Council	£ 40.00			RH Landscapes (grass cutting Earlsfield)	£210.00	£35.00	(Received after agenda sent out)	Cllr Thomas: re-imburement for map purchase	£ 6.00				
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2020/142	SALC CONSULTATION RE CODE OF CONDUCT																										
	a) The draft SALC consultation was NOTED (emailed to cllrs 21/06/2020) Cllrs RESOLVED to offer NO COMMENT																										
2020/143	EXCHANGE OF INFORMATION																										
	a) Exchange of any relevant information at the discretion of the Chairman: It was reported that grass is overgrowing the pavements in the village of Eriswell																										

The meeting closed at 8.30pm

Dates of next scheduled meetings: (last Tuesday each month)

JULY 28th 2020: AUGUST: No meeting: SEPTEMBER 29th 2020: OCTOBER 27th 2020: NOVEMBER 24th 2020
DECEMBER TBC