



## ERISWELL PARISH COUNCIL

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### **MINUTES ERISWELL PARISH COUNCIL MEETING held on TUESDAY JULY 28<sup>th</sup> 2020**

This meeting was held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

These Regulations came into force 4th April 2020 UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5

Present:

Cllr L Hall

Cllr A Bibbey

Cllr J Seaney

Cllr B Thomas

Cllr R Hall

In attendance: N Glading (Parish Clerk) and Garth Tolmie (Eriswell Parish Council footpath warden)

2020/ 144	<b>RECORDING OF MEETING</b>	
	None	
2020/ 145	<b>APOLOGIES FOR ABSENCE</b>	
	a) Apologies for absence had been received from C/Cllr C Noble, D/Cllr Gathercole. b) The Council consented to accept the apologies received	
2020/ 146	<b>DECLARATIONS OF INTEREST</b>	
	None	
2020/ 147	<b>PUBLIC PARTICIPATION</b>	
	Members of the public may speak about specific items on this agenda or suggest future items. a) Noticeboard at the Square: a member of the public has reported that water is getting into the bottom corner of the noticeboard: Cllr L Hall and Cllr R Hall will a look at and assess b) Village sign at the Square: a member of the public has reported that the flints at the base need repointing, and a flint has fallen out: Cllr L Hall and Cllr R Hall will a look at and assess	Cllr L Hall and Cllr R Hall
2020/ 148	<b>UPDATES FROM COUNTY and DISTRICT COUNCILLORS</b>	
	a) To receive an update from Wg. Cdr. Jamie Turnbull: Not present b) To receive an update from C/Cllr Colin Noble: Not present c) To receive an update from D/Cllr Gathercole and or D/Cllr Frost: Not present	

2020/ 149	<b>MINUTES OF THE PARISH COUNCIL MEETING held on 30<sup>th</sup> June 2020</b>	
	<p>a) The minutes of the 30<sup>th</sup> June Parish Council meeting were <b>unanimously APPROVED</b>, and the Chair authorised to sign the same.</p> <p>b) Business remaining from previous meeting, not on this agenda.</p>	
2020/ 150	<b>CO-OPTION OF NEW COUNCIL MEMBERS</b>	
	<p>a) To discuss the co-option of additional Parish Councillors : Cllr J Seaney reported that Paul Seaney may be interested: clerk to send details</p>	clerk
2020/ 151	<b>MATTERS RELATING TO PLANNING FOR ERISWELL</b> <a href="https://planning.westsuffolk.gov.uk/onlineapplications/">https://planning.westsuffolk.gov.uk/onlineapplications/</a>	
	<p>a) DC/20/0983/TPO To consider the consultation on application received by West Suffolk Council Local Planning Authority Proposal TPO 031 (2017) Tree Preservation Order - 1no. Silver Birch (T1 on plan T47 on order) fell Location 11 Oak Lane Raf Lakenheath IP27 9RJ The above application can be viewed by downloading it from the planning section of the website: <a href="https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=QC0CDSPDLWM">https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=QC0CDSPDLWM</a></p> <p><b>SUPPORT with a requirement</b> that another tree will be planted by the applicants, that the size and genus of the new tree should be advised by West Suffolk Arboricultural department. Additionally, West Suffolk to monitor the replacement and advise Eriswell Parish Council when this has been accomplished.</p> <p>Eriswell Parish Councillors are concerned about the number of trees being cut down on the Earlsfield Estate. Councillors recommend that any tree felled should be replaced and that this is monitored by West Suffolk District Council</p>	WS Planning advised 29.07.20
	<p>b) DC/20/0958/HH To consider the consultation <b>on application received by West Suffolk Council Local Planning Authority Proposal Householder Planning Application - Dropped Kerb Location 12 The Street Eriswell Suffolk IP27 9BH</b> The above application can be viewed by downloading it from the planning section of the website: <a href="https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=QBSXU4PDLUHQ">https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=QBSXU4PDLUHQ</a></p> <p><b>DEFERRED</b> On 28.07.2020, Eriswell Parish Councillors received an email from Planning Officer D. Cooper, which shows an amended block plan (dated 21st July 2020) to include the neighbour's side entrance gates, cement hardstanding and turning area. As this email was received on the day of the Eriswell Parish Council meeting, Councillors would ask that their response be deferred until Councillors have had an opportunity to carry out a physical site inspection as it is unclear how the residents at number 13 will achieve a turning circle. We also seek confirmation that residents at number 13 have been consulted.</p> <p>Cllr Bibbey will send photographs of the inspection to all Councillors</p>	WS Planning advised 29.07.20  Cllr A Bibbey

2020/ 152	CLERKS REPORT, CHAIRS ITINERARY and REPORTS (on the night)	
	<p>a) (i) Report on meeting 11<sup>th</sup> July 2020: C/Cllr C Noble, D/Cllr S Frost, Cllr L Hall, N Glading Councillors <b>NOTED</b> the meeting: Clerk to continue to press for results on each subject</p> <p>(ii) Draft letters to Earlsfield community and Base Commander Clerk to make changes as agreed and send to all Councillors. Cllr Hall will be able to obtain a preferential quote for printing.</p> <p>b) Chairs report: nothing else to report</p> <p>c) Councillors reports</p> <p>(i) Update on Eriswell Reading Room Cllr Bibbey reported that the Reading Room car park will be re-surfaced 17/18<sup>th</sup> August 2020. Cllr Bibbey has obtained a second hand gate from Elveden Estate which he has refurbished and erect fence, posts and gates to enhance security. A meeting will be organised with the Poors Land Charity Trustees when it is possible. The Poors Charity own the land behind the Reading Rooms; this has not been let for two years. It is envisaged that the land might be used for car parking and allotments for 2 years. The Treasurer has been shielding so Cllr Bibbey will get books from her when she gets back. Clerk to act as Secretary and Mr Tolmie to act as Treasurer.</p> <p>(ii) Update on Eriswell Playing Field Committee (deeds name this as Eriswell Recreation Ground), although colloquially known as playing field) The Eriswell Recreation Ground AGM to be held on 4<sup>th</sup> September at 6pm at the Reading Rooms. Cllr Seaney to be Chairman. Mr Tolmie will send a diagram defining the health of the trees in the Orchard. Clerk to contact the Woodland Trust to ascertain donation dates</p> <p>(iii) Cllr Thomas has been chasing Martin Andrews (Highways) about the Sid positioning and will continue to do so. Cllr Thomas has had the results of his enquiries re open spaces. All residents who have bought their property own the land as defined by their deeds. Anything else belongs to Peace developer at 232A West Hendon Broadway The exception is the Earlsfield shopping which belongs to Elveden Real estate Collections ( this is probably the company that collects the shop rents) 133 Hammersmith Road London W14. Cllr Thomas will send the clerk the email confirming this. Clerk to write to the companies introducing the Parish Council.</p>	<p><b>Paper D</b></p> <p>clerk</p> <p>clerk</p> <p>Cllr R Hall</p> <p>Mr Tolmie</p> <p>Clerk</p> <p>clerk</p>

	<p>d) Report on Footpaths from the Eriswell Footpath Warden, Mr G Tolmie: Completed survey incorporating paths 8,7 and 6, which starts where the monument is. Noted that path 6 used to go through the Base, so we have ended up with a small section of 6. Path 10 condition is abysmal. Mr Tolmie is finalising the report at the moment Contact has been made with SCC Rights of Way officer Claire Dickson and a meeting is envisaged soon. The Chairman conveyed the Parish Councils thanks to Mr Tolmie for all his work on the project.</p> <p>e) Grass cutting: next cut to take place as soon as possible.</p>													
2020/153	<b>ADJUSTMENT OF ANNUAL RETURN</b>													
	<p>a) The adjusted Certificate of Exemption (Part 2) 2019-2020 was <b>unanimously APPROVED</b> and the Chairman authorised to sign outside of the meeting</p> <p>b) The Annual Governance Statement (Section 1 of AGAR) 2019-2020 was <b>unanimously APPROVED</b> and the Chairman authorised to sign outside of the meeting</p> <p>c) The adjusted Accounting Statements for the year ending 2020 31st March 2020 /AGAR (Section 2 of AGAR) were <b>unanimously APPROVED</b> and the Chairman authorised to sign outside of the meeting</p>													
2020/ 154	<b>FINANCE/ AUTHORISATION OF PAYMENTS/ DONATIONS</b>													
	<p>a) The following items expenditure/ invoices for payment were <b>unanimously APPROVED</b> for payment, it was <b>further AGREED</b> that signatories may sign the cheques outside of the meeting</p> <table border="1"> <thead> <tr> <th><u>Payable to</u></th><th><u>Amount</u></th><th></th></tr> </thead> <tbody> <tr> <td>Clerk - salary (July 2020)</td><td>£336.66</td><td></td></tr> <tr> <td>Expenses office April May June 2020 (Quarter 1) £78.00 + £2.84</td><td>£ 80.84</td><td></td></tr> <tr> <td>Suffolk Association of Local Councils- fee for completion of internal audit</td><td>£186.00</td><td></td></tr> </tbody> </table> <p>Additional Item <b>unanimously AGREED</b>: Re-imbursement to Cllr B Thomas for expenses Land Registry costs. Cllr Thomas to supply evidence of expenditure to clerk</p> <p>b) The Cashbook, Income, Bank Reconciliation and Budget against Expenditure spreadsheets for Quarter One 2020 to 2021 were <b>NOTED</b></p> <p>c) The allocation of Reserve monies to be discussed at the next meeting. Councillors were asked to consider allocation prior to the meeting</p>	<u>Payable to</u>	<u>Amount</u>		Clerk - salary (July 2020)	£336.66		Expenses office April May June 2020 (Quarter 1) £78.00 + £2.84	£ 80.84		Suffolk Association of Local Councils- fee for completion of internal audit	£186.00		All Cllrs
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2020/155	<b>EXCHANGE OF INFORMATION</b>	
	<p>(i) Public Liability cover for the members of the Recreation Ground Committee is being looked at by Cllr Bibbey and the clerk</p> <p>(ii) A walk round the estate to ascertain levels of fly tipping is arranged for  <b>6pm Monday 3<sup>rd</sup> August 2020, convene at Earlsfield shops</b></p> <p>(iii) Clerk to ask C/Cllr Noble to fund Litter pick equipment</p>	

Meeting closed at 8.53

Date of next scheduled meeting: SEPTEMBER 29<sup>th</sup> 2020

Items: Reserves, Amendment to Standing orders, speeding in Earlsfield to 20mph

Please let the clerk know a week prior to the meeting if you have any agenda items, as the agenda must be sent out with 3 clear days notice.

Draft until signed