



ERISWELL PARISH COUNCIL

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MINUTES of the ERISWELL PARISH COUNCIL MEETING held on TUESDAY MAY 26th 2020 via the Zoom platform

This meeting was held electronically, by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

These Regulations came into force 4th April 2020 UK Statutory Instruments 2020
No. 392 PART 2 Regulation 5

Members of the public were invited to attend via Eriswell Parish Council website and Facebook

Present: Cllr L Hall (Chairman)

Cllr A Bibbey (Vice Chairman)

Cllr J Seaney

Cllr B Thomas

In attendance: D/Cllr S Frost, N Glading, parish clerk, and one member of the public

2020/113	RECORDING OF MEETING	
	a) None	
2020/114	APOLOGIES FOR ABSENCE	
	a) There were no apologies for absence	
2020/115	DECLARATIONS OF INTEREST	
	a) None	
2020/116	PUBLIC PARTICIPATION	
	<p>a) A member of the public had emailed the following questions on the afternoon of the meeting:</p> <ol style="list-style-type: none"> 1. Has the "Lords Walk" cement foot paths been adopted by EPC or is this a district level adoption? (map attached) The resident considers that the broken window effect is now in evidence. 2. The section of pavement, from the roundabout to Bridleway 5 is very risky to walk. This is currently the ONLY walking access point for "Lords Walk" residents to the EPC Public Right of Way network of footpaths/bridleways. It is an accident waiting to happen. 3. Can the District and/or County be approached for a definitive legal position on the Developers given name "Lords Walk". 4. Can the District and/or County be approached to reveal their short- and medium-term investment plans for the improvement of health and wellbeing of the Eriswell Parish residents. Currently they are reactive and not proactive - saying why they cannot do things <p>Clerk to put the questions to County and District Councillors and place on next agenda</p>	Clerk

2020/117	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
	<p>a) To receive an update from Wg. Cdr. Jamie Turnbull (not present)</p> <p>b) To receive an update from C/Cllr Colin Noble: (not present)</p> <p>c) Update from D D/Cllr Frost: Cllr Frost reported that D/Cllr Gathercole is not well The last two months at District have been interesting; the main subject has of course been around COVID-19. Some departments have been stripped and the staff allocated on to COVID-19 initiatives, e.g. business loans, Additionally, several staff have had to self-isolate. The brown bin collection was stopped because the District had to manage a period of staff loss and concentrate on blue and black bins. The council is moving through the issues. Cabinet has had to do a lot more- using Microsoft teams. Cllr Frost is liaising with Mr Tolmie.</p>	
2020/118	MINUTES OF THE PARISH COUNCIL MEETING held 24th MARCH 2020 (the April meeting was cancelled)	
	<p>a) The minutes of the March 2020 Parish Council meeting were unanimously APPROVED as an accurate record and Chair authorised to sign the same</p> <p>b) There was no business remaining that was not on this agenda.</p>	
2020/119	CO-OPTION OF NEW COUNCIL MEMBERS	
	Information has been sent to an interested resident introduced by Cllr Seaney. Mr Hall is interested, clerk to send information to all.	Clerk
2020/120	MATTERS RELATING TO PLANNING FOR ERISWELL	
	<p>Application DC/20/0691/HH Proposal: Householder Planning Application – Single storey front extension to create porch Location 44 Oak Lane Raf Lakenheath IP27 9RJ was discussed</p> <p>NO OBJECTION (unanimous)</p>	Clerk
2020/121	MATTERS RELATING TO STREET FURNITURE	
	<p>a) Purchase of litter bins and fixings at Earlsfield: Cllr Hall has taken delivery of the bins: need concrete plinth. Cllr Bibbey will assist with installation when lock down is over Clerk to forward email to D/Cllr Frost about the delay in bin emptying agreement with District The recycled glass bin has now been emptied</p> <p>b) Purchase and fixing of the noticeboard at Earlsfield: It was unanimously AGREED to purchase the noticeboard at £1080 (no VAT), the price includes installation.</p>	<p>Clerk</p> <p>Clerk</p>
2020/122	MATTERS RELATING TO OPEN SPACES AT EARLSFIELD	
	<p>a) To discuss improper use of open space at Earlsfield Cllr Seaney has had reports of cars driving across the public open spaces, which is a clear danger to residents. Cllr Thomas suggested some sort of barrier to stop people driving across. Residents to be</p>	Cllr Seaney

	<p>asked to take photos and number plates so EPC can report to base (Report at next meeting)</p> <p>b) Earlsfield shopping area: grass cutting Clerk to contact owner of the car park at Earlsfield shopping area to ask for the grass in the front to be cut, as it looks unkempt and untidy.</p>	<p>Clerk</p> <p>Clerk</p>
2020/123	MATTERS RELATING TO SPEEDING INITIATIVES/ ROAD SIGNAGE	
	<p>a) Update on Speed Indicator Device: SCC Highways have still not come out to approve the siting, clerk to chase</p> <p>b) Discuss the addition of signs at the entrance to the village. Deferred</p> <p>c) Cllr Hall suggests removal of 30mph signs to the top of the hill `Lakenheath side` and installation of speed signs onto the redundant posts. 30 mph signs moved to bottom of hill as you are coming into little Eriswell. Clerk to talk to SCC Highways, Cllr Hall to supply a diagram.</p>	<p>Clerk</p> <p>Clerk</p>
2020/124	MATTERS RELATING TO ERISWELL FOOTPATHS	
	<p>a) Appointment of Eriswell PC Footpath Warden : Mr Tolmie was appointed as Eriswell footpath warden</p> <p>b) Mr Tolmie was thanked for his report on the condition of Eriswell Footpaths. He reported that he still to do 7 and 8; No 10 is the main problem (Next agenda): report on footpath responsibilities.</p>	<p>Clerk</p>
2020/125	CLERKS REPORT, CHAIRS ITINERARY and REPORTS (on the night)	
	<p>a) Clerks report:</p> <p>(i) Santander account: Clerk has traced this- it was set up several years ago and the statements are still being posted to Mary Cranes address (she was the clerk before BS). All the signatories are no longer eligible as they have resigned/ left the council. Clerk to delete these signatories from the account. Clerk to set up new signatories and councillors had been asked to supply identity documents to support the change. Clerk to send ID documents required to Cllrs Seaney and Bibbey, however, councillors will have to obtain verification by e.g. a solicitor, which given current lockdown situation may prove difficult for councillors.</p> <p>(ii) Eriswell Playing Field Management Committee: It was proposed and unanimously AGREED that Cllr Bibbey and Cllr Seaney would join the current Eriswell Playing Field Management Committee as Parish Council representatives. Clerk to send contact details of these Councillors to the Chair of the Playing Field Management Committee, Mr David King, and request a copy of the Eriswell Playing Field Management Committee Governing document.</p> <p>b) Chairs report -none</p>	<p>Clerk</p> <p>Clerk</p>

	<p>c) Councillors reports</p> <p>(i) Update on Reading Rooms: Cllr Bibbey will talk to Poors Land people about a proposal for a long-term initiative</p> <p>(ii) Cllr Thomas reported that signs should only be placed outside businesses. There are two signs that are misplaced:</p> <p>a) Sign 1- on left hand side as the roundabout is approached from Eriswell village</p> <p>b) Sign 2- blocking the footpath as the roundabout is approached from USAF Gate 2</p> <p>To remain on agenda and resolved when current restrictions and re-allocation of Suffolk County Council and District Council staff to emergency COVID-19 projects is concluded and normal staffing is in place. See D/Cllr Frosts report at 2020/117 (c)</p>	Clerk																					
2020/126	FINANCE/ AUTHORISATION OF PAYMENTS/ DONATIONS																						
	<p>a) The following invoices for payment were unanimously AGREED with the exception of 5. ICO database membership. Councillors required proof that this is a legal requirement and that proof of membership is required by SALC internal auditors</p> <p>Clerk to distribute ICO regulations. (Next agenda)</p> <table border="1"> <thead> <tr> <th><u>Payable to</u></th><th><u>Amount</u></th><th><u>VAT</u></th></tr> </thead> <tbody> <tr> <td>1. Clerk - salary (April 2020)</td><td>£336.66</td><td></td></tr> <tr> <td>2. Clerk – salary (May 2020)</td><td>£336.66</td><td></td></tr> <tr> <td>3. ESE Direct (Earlsfield bins purchased)</td><td>£748.19</td><td>£124.70</td></tr> <tr> <td>4. Re-imburse clerk- refuse bin liners</td><td>£9.00</td><td></td></tr> <tr> <td>5. Information Commissioners Office: membership for Eriswell Parish Council (NOT AGREED)</td><td>£40.00</td><td></td></tr> <tr> <td>6. D. Pennant Noticeboard + installation</td><td>£1080.00</td><td>none</td></tr> </tbody> </table> <p>Zoom platform time (second 40 minutes) ended at this point</p> <p>b) Cashbook, Receipts and Bank Reconciliation spreadsheets end of year April 2019/ March 2020 (Next agenda)</p>	<u>Payable to</u>	<u>Amount</u>	<u>VAT</u>	1. Clerk - salary (April 2020)	£336.66		2. Clerk – salary (May 2020)	£336.66		3. ESE Direct (Earlsfield bins purchased)	£748.19	£124.70	4. Re-imburse clerk- refuse bin liners	£9.00		5. Information Commissioners Office: membership for Eriswell Parish Council (NOT AGREED)	£40.00		6. D. Pennant Noticeboard + installation	£1080.00	none	Clerk
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2020/127	EXCHANGE OF INFORMATION																						
	a) None																						

Meeting ended 8.30pm

