

ERISWELL PARISH COUNCIL

At the postponed Annual General Meeting of the Eriswell Parish Council held on 25th June 2019, the following were present: - Mrs L Hall; Messrs A Bibbey; D Gathercole & S. Frost

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN AND TO RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE FROM ALL COUNCILLORS

Ms Libby Hall was elected as Chairman – Proposed by Mr D Gathercole & Seconded by Mr A Bibbey; Mr A Bibbey was elected as Vice-Chairman – Proposed by Mr S Frost and Seconded by Mr D Gathercole. Signed declarations of office received.

APOLOGIES FOR ABSENCE

No apologies received

DECLARATIONS OF INTEREST

Messrs D Gathercole and S. Frost had been appointed as interim Parish Councillors to create a quorate council, and duly declared their interests as West Suffolk District Councillors

REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

There were representations regarding an overgrown hedge that had been reported to the Estate office; withdrawal of subsidies for local buses; lack of grass cutting & general maintenance on the Earlsfield development and the layout of the Parish meeting

MINUTES

The minutes of the meeting held on 26th March 2019 were signed as an accurate record by the Chairman

MATTERS ARISING FROM THE MINUTES

There were no matters arising

CO OPTION OF NEW COUNCIL MEMBERS

Mesdames J Seaney & Z Eaton and Mr B Thomas were proposed for co-option by Mr B Frost & seconded by Mr D Gathercole and joined the meeting from this point

APPOINTMENT OF NEW PARISH CLERK

The Parish clerk confirmed that there had been 4 applicants for the position and it was agreed that Messrs A Bibbey and B Thomas and Mesdames J Seaney, Z Eaton and L Hall would interview all applicants on Tuesday 9th July. The clerk was asked to produce copies of applications and interviewing packs.

FINANCIAL MATTERS

- a) Financial Transactions - Cheques had been raised but these could not be signed as all current signatories had left the Council so a new bank mandate would be required
- b) Approval of Accounts for year end 31st March 2019 - Accounts for the year end 31 March 2019 were presented. It was proposed and seconded to accept. All agreed. The Chairman duly signed.
- c) Completion of Annual return – Certificate of Exemption - The Certificate of Exemption 2018/19 was presented. It was proposed and seconded to accept. All agreed. The Chairman and Clerk duly signed.
- d) Completion of Annual return – Section 1 Annual Governance - The completed Annual Return, Section1 Annual Governance Statement 2018/19 was presented. It was proposed and seconded to accept Section 1. All agreed. The Chairman and Clerk duly signed.

- e) **Completion of Annual return – Section 2 Accounting statements - The completed Annual Return, Section 2 Accounting Statements 2018/19 were presented. It was proposed and seconded to accept Section 2. All agreed. The Chairman and Responsible Finance Officer duly signed.**
- f) **Bank signatories – It was agreed that Mesdames J Seaney; L Hall; Z Eaton and Messrs A Bibbey & B Thomas would all be signatories, with any 2 to sign future payments. Proposed by Mr S Frost & Seconded by Mr D Gathercole. The clerk was requested to obtain a new bank mandate**

CORRESPONDENCE

Sundry items of general correspondence were passed to members for circulation

NEXT MEETING

It was confirmed that the next Parish Council meeting would be Tuesday 23rd July. Mr D Gathercole & Mr S Frost duly resigned their positions as interim Parish Council Members.

The business of the meeting was concluded at 8.04 pm