

ERISWELL PARISH COUNCIL

At a meeting of the Eriswell Parish Council held on 27th November 2018, the following were present: - Mrs P Brunning ; Mrs L Hall and Messrs P Thomas, B Foster and D King

APOLOGIES FOR ABSENCE

Apologies had been received from Mrs S Wilkinson and District Councillor D Bowman

DECLARATIONS OF INTEREST

Declarations were received from Mrs P Brunning – Eriswell PCC & Playing Field Committee & D King – Playing Field Committee

REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

It was stated that residents from Earlsfield were continuing to raise funding for a defibrillator and they were invited to put in a request for grant support from the Parish Council

MINUTES

The minutes of the meeting held on 25th September 2018 were signed as an accurate record by the Chairman

MATTERS ARISING FROM THE MINUTES

- a) Emergency Plan – It was agreed that the Clerk would prepare a draft document for consideration
- b) Election Planning – It was agreed to keep this item on the Agenda, ahead of the next elections in May 2019 and that the Clerk would share all details as received and use Social Media to encourage more parishioners to stand

The Chairman suspended the meeting and invited reports as follows

SUFFOLK COUNTY COUNCIL

Mr Noble's monthly newsletter was included within circulated correspondence.

FOREST HEATH DISTRICT COUNCIL

Mr D Bowman had sent his apologies

RAF LAKENHEATH

Squadron Leader Neild provided updates regarding the arrival of the first F35 aircraft; Visiting French aircraft for an exercise; Local Roadworks and also traffic delays at Gate 2. He reported that all squadrons were back now and flying will continue with a potential increase going into 2019, weather permitting, to complete requisite flight training hours. Kier's had been granted the contract for the major construction project which will run through to 2021, but they will be looking to use as much local sub-contractors/employees as is possible

PLANNING

Planning Applications DC/18/2260/HH – Householder Planning Application Mill Bungalow 59C Road to A1101 Eriswell Fully supported by members but feel that the location description is inaccurate

REMEMBRANCE SUNDAY/WAR MEMORIAL

The Chair thanked Mr B Foster for, once again, painting the War Memorial surround. The Chair commented that the Remembrance event was poorly attended with only 2 or 3 involved and the 1914/1918 display in the Reading Rooms also saw very few visitors

EXTERNAL MEETINGS

The Chair advised that she had not attended any external meetings since the last Parish Council Meeting

EARLSFIELD ISSUES

Mr D Bowman was unable to attend the meeting so no update was available regarding previous issues raised. The Clerk was asked to send a reminder of the outstanding issues – Bins; Lighting; Parking; Play Area and Pathway across the green. A safety issue was also raised in respect of a severed cable in Radcliffe Road which was to be reported to Suffolk County Council

RADAR SPEED SIGNS

It was agreed to keep this topic on the Agenda, although if the Parish Council, perhaps with help from a locality budget after the next elections, were to fund we would need a separate committee to manage, maintain and utilise the equipment.

SUFFOLK HIGHWAYS

The Chair informed attendees that she had previously met with our MP Matt Hancock; And also the head of Suffolk Highways to discuss traffic calming measures and all of these discussions had been unsuccessful. She confirmed that the Church has no objection to giving up some of the Churchyard for road widening but this also has not progressed. It was suggested that the Parish Council consider writing to Suffolk Highways again, highlighting the additional traffic flow to and from Earlsfield as well as the forthcoming new housing planned for Lakenheath.

FINANCIAL MATTERS

- a) Cheques were signed by Mr P Thomas and Mr D King as follows – R Shimmon (Clerks wages for Oct/Nov) £233.26; HMRC (Clerk's NI) £58.40; Q-Ten Ltd (Web Hosting for Eriswell.net) £60
- b) Bank reconciliation and Out Turn statement issued as part of Budget presentation

- c) Budget 2019/2020 was presented and discussed. The Clerk provided a draft budget for 2019/20 after Council Members agreed continued support for the Playing Fields Committee and Churchyard maintenance of £600 and £350 respectively. The budget incorporated a further £2000 reserves for future spending on Earlsfield; An increased allowance for Clerk's salary costs to £4,700 pa as it is expected that the current hours will need to be increased as the Parish household numbers continue to grow and an allowance of £1000 towards potential Local Election costs

After discussion a budget of £13,560 was agreed which would effectively be a 0.89% decrease to the Parish Council element of Council Tax

INTERNAL CONTROLS

It was agreed that Mr B Foster would carry out an interim review of Internal Controls and the Clerk would provide Mr Foster with appropriate access to records

CORRESPONDENCE

Sundry items of general correspondence were passed to members for circulation

NEXT MEETING

It was confirmed that the next meetings would be Tuesday 22nd January 2019. The Chair asked for members to start thinking about suitable speakers for the Annual Parish Meeting in March and this would be included on the next Agenda

The business of the meeting was concluded at 8.48 pm